



Government of West Bengal
Office of the Block Development Officer
Suri – II Development Block
Purandarpur, Birbhum- 731129

Phone No. +91 707617339

Email: bdosuritwo@gmail.com

Memo No: 1508 /SURI II

Date : 18/11/2021

NOTICE FOR WALK-IN-INTERVIEW FOR TEMPORARY ADDITIONAL DEO(F&S) ON CONTRACTUAL BASIS

In pursuance of GO No 3575-FS/O/Sectt/IT-05/2014(Part-1), dated, 08/10/2021 to be read with corrigendum Memo No 3577-FS/O/Sectt/IT-05/2014(Part-1) , dated, 10/10/2021 of the Joint Secretary Food & Supplies Dept. Govt. of West Bengal and the Memo No I2 (22)/C dt. 02/11/2021 of the District Magistrate, Birbhum . Written Examination and interview test is hereby scheduled for suitable candidates who have graduated from UGC -recognized universities and must have a valid certificate in computer applications following Memo No 5859-F(Y) , Dated 22/07/2013 of Finance Department , Govt. of West Bengal. They may even need to work on Sundays & other holidays, if required.

1. Name of Post —Additional Data Entry Operator (Contractual basis)
2. Remuneration- Rs. 13000/- (Rupees Thirteen Thousand) only per month
3. Total Vacancy- 1(one)

Aspirants willing to apply, has to file application in prescribe format by 24.11.2021 within 2pm. in the drop box kept at this office.

1. A Bio —data with one passport size photograph.
2. A self- attested photocopy of Madhyamik Admit Card
3. A self attested photocopy of Graduation mark sheet / certificate.
4. A self attested photocopy of computer certificate.
5. A self- attested photocopy of Aadhar Card.
6. A self attested photocopy of EPIC
 - Reporting time 10.00AM on 29/11/2021 at Suri-II Development Block, Purandarpur, Birbhum.
 - Date and Time of Written test: 29/11/2021 (Time & venue shall be informed on 24.11.2021 at 4.00p.m on Office notice board)
 - Interview : 30/11/2021 (12.00 pm onwards)
 - Candidate attending after 10.30 AM will not be allowed to attend the process

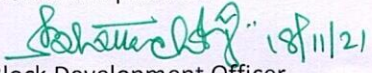
It may be noted that the original copies of all aforementioned documents should be carried on 29/11/2021 for the purpose of verification.

Authority has every right to reject or cancel of candidature without intimating any information to the candidate.

No TA&DA will be given to the candidate for appearing in the interview.

It may be noted this appointment will be purely temporary basis for period of six month with fixed monthly remuneration of Rs.13000/- per month applicants having working experience in Govt./NGO is preferable.

The undersigned shall have the right to terminate these services without notice for any misconduct or for any reason including but not limited to for cause unsatisfactory performance, and lack of funds, reorganization or elimination of the position.


Block Development Officer
& Chairman Block level
Selection committee
Suri-II Dev. Block
Purandarpur, Birbhum



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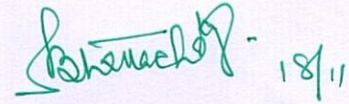
Email: bdosuritwo@gmail.com

Memo No: 1503(27) SURI II

Date :18 / 11 /2021

Copy forwarded for information with the request for wide publication:-

1. The Secretary, BZP, Birbhum
2. The NDC, Birbhum Collectorate
3. The District controller of Food & Supply, Suri, Birbhum
4. The Sub-Divisional Controller of Food & Supply, Suri, Birbhum
5. The D.I.O NIC, Birbhum, for display in the District Website.
6. The Sabhapati, Suri PS
7. The Sahakari Sabhapati, Suri PS
- 8-9. The Inspector- in-charge, Suri/Panrui Police station with a request to deploy necessary security personnel on 29/11/2021 Suri II Dev. Block.
10. The Inspector of Food & Supply, Suri II Block
- 11-22. The Prodhan all Gram Panchayat with a request to display in the office notice board.
23. The CA to District Magistrate, Birbhum for kind appraisal of District Magistrate, Birbhum
24. The CA to A.M.D (FOOD) for kind appraisal to ADM (Food), Birbhum.
25. The CA to SDO, Sadar for kind appraisal of SDO, Sadar, Suri, Birbhum.
26. Notice board of this office.
27. Guard File

 - 18/11

Block Development Officer
& Chairman Block level
Selection committee
Suri-II Dev. Block
Purandarpur, Birbhum

**APPLICATION FORM FOR THE POST OF ADDITIONAL DATA ENTRY
OPERATOR UNDER FOOD & SUPPLY DEPT.**

1. Name of Applicant (In block letter) :
2. Father/husband name of the applicant :
3. Date of Birth :
4. Age(As on 01/01/2021) :
5. Education Qualification :
6. Computer Certificate (yes/ no):
7. Present address :
8. Permanent address :
9. Working Experience (If any):
10. Mobile No:

Paste recent
passport size
photograph

I hereby declared that the above information is true to the best of my knowledge.

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(Full Signature of the candidate)