



**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH**  
**& SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY**  
**NATIONAL HEALTH MISSION, BIRBHUM**  
**OLD OUTDOOR CAMPUS, SURI**  
**Cont. number : 9641496013 (Call & whatsapp)**  
**EMAIL- [cmohbirbhum@gmail.com](mailto:cmohbirbhum@gmail.com)**

**Memo.no.DHFWS/DPMU/ 4396**

**Dated: 15.11.2021**

## **NOTIFICATION**

### **(CONTRACTUAL RECRUITMENT-2021-2022)**

In reference to order received from the MD NHM vide no. HFW-35099/188/2021/3244 dated 28.10.2021, the following posts have been created on purely temporary & contractual basis for a period **upto 31.03.2022**. Interested & eligible candidates are hereby invited for submission application. Application fee **Rs. 100/- for General Caste & Rs. 50/- for reserved category (SC/ST/OBC/PH) must be enclosed with application** in form of **NEFT only** to the A/C DH&FWS (Rogi Kalyan Samity) A/C no. 0214010208990, IFSC Code **PUNB0021420**, Bank Branch PNB Suri.

- |                         |   |
|-------------------------|---|
| 1. Name of the post     | :- Co- Ordinator (COVID-19)   |
| 2. Place of posting     | :- Bolpur SDH & Suri SSH (HUB & SPOKE)  |
| 3. Age as on 01.11.2021 | :- Minimum 21 years and Maximum 40 Years  |
| 4. Remuneration         | :- 45000.00 per month   |
| 5. Essential criteria   | :- Post graduation Diploma/Degree in Health Care Management/Hospital Administration |

**(Essential qualification degree through Distance learning course or from any open university will not be entertained)**

- |                         |   |
|-------------------------|---|
| 6. Computer knowledge   | :- Proficiency in using MS-Office   |
| 7. Essential experience | :- At least 2 years experience of working with Government / Non Government organization |

**Scale of Scoring – Total 100 marks**

Particulars	Maximum marks	Remarks
Class 12	10	Proportionate marking (i.e. % of Marks obtained in the examination * 10/100)
Graduation	20	Proportionate marking (i.e. % of Marks obtained in the examination * 20/100)
Post Graduation	30	Proportionate marking (i.e. % of Marks obtained in the examination * 30/100)
Experience	10	Over and above the essential experience of 2 years
Computer test	20	Qualifying marks for Computer Test is 50 %
Interview	10	
Shortlisted candidates will be called for computer test & interview as per 1:10 ratio (On the basis of Marks obtained upto post Graduation).		

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**Basic guidelines for all above posts:-**

- 1) Only NEFT- transfer receipt copy should be submitted with the application
- 2) Experience :- will be calculated after completion of last required qualification
- 3) Age:- relaxation of age will be given for SC/ST/OBC/PH candidate as per Govt. Norms
- 4) **Name of the post should be Superscripted in the Application form & top of the Envelop**
- 5) All photocopies should be self-attested
- 6) Incomplete application, missing of required documents will be treated as cancelled.
- 7) In case of Experience from Private Organization, then the Recruitment board may ask for Salary Statement/any other documents from the agency for the said period for verification.

All candidates should submit the following self attested Documents and application proforma maintaining the post applied for (Xerox copy). Separate application required for each post.

- Application as per proforma
- Admit card of Madhyamik Examination
- Mark sheet of MP, HS, Graduation, technical qualification & Post Graduation (As applicable)
- Residence Proof certificate
- Caste proof certificate (if need)
- Computer Knowledge certificate
- Experience certificate as mentioned above
- NEFT document copy/screen shot of payment

***All the posts are purely on Temporary & Contractual Basis for a period upto 31.03.2022 which may be extended on the basis of performance & subject to continuation of Programme.***

**Fees to be transferred:- A/C DH&FWS (Rogi Kalyan Samity) A/C no. 0214010208990, IFSC Code PUNB0021420, Bank Branch PNB Suri**

**LAST DATE OF SUBMISION OF APPLICATION THROUGH SPEED POST/REGISTERED POST/COURIER IS ON**  
**30.11.2021 upto 5 pm**

**Correspondence Address:-**

Office of the chief Medical Officer of Health (DPMU section Room number 7)  
 New Administrative Building  
 Old Out Door Campus  
 PO- Suri, District:- Birbhum  
 Pin - 731101  
 West Bengal

  
**Chief Medical Officer of Health**  
**Birbhum**





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**Memo.no.DHFWS/DPMU/ 4396/1(17)**

**Dated: 15.11.2021**

Copy forwarded for information to:-

1. Hon'ble Mr. Chandranath Sinha, MOS, MLA
2. The Sabhadhipati, Birbhum Zilla Parishad
3. The Mission Director, NHM, Swasthya Bhavan, Kolkata
4. The Executive Director, WBSHFWS
5. The Director of Health Services, Govt of West Bengal , Swasthya Bhavan, Kolkata
6. The AMD (NHM) Swasthya Bhavan, Kolkata
7. The District Magistrate, Birbhum
8. The STO, Swasthya Bhavan, Kolkata
9. The PO NHM-I, Swasthya Bhavan, Kolkata
10. The Addl District Magistrate, (Gen), Birbhum
11. The SDO Suri/Bolpur/Rampurhat Sub division.
12. The Dy.CMOH-I/II/III/ DMCHO/ZLO/ DTO/DPHNO Birbhum
13. The ACMOH all
14. The HR Cell, State Health & Family Welfare Samity, Kolkata -91
15. The DIO, NIC – with the request to publish advertisement in the official webpage of Birbhum
16. IT Specialist, Dept. of Health and Family Welfare, Swasthya Bhavan, Kolkata-91 – he is requested to publish this advertisement in the wbhealth.gov.in website.
17. The DPMU Section for overall management of recruitment process.

  
**Chief Medical Officer of Health**  
**Birbhum**

## APPLICATION FORMAT

Affix one colour  
recent passport  
size photo

Application for post:.....

1. Name (Block letter) :-
2. Father's Name/Husband 's Name :-
3. Address (in details) :- Village/Town:.....  
P.O:.....PIN.....  
Block .....District: .....
4. Contact number (Mobile) :-
5. Email Id (compulsory) :-
6. Date of birth :-
7. Age as on 01.11.2021 :-
8. Sex :-
9. Caste :- General ☐ SC ☐ ST ☐ OBC-A ☐ OBC-B ☐

10. Fees deposit Amount :- ..... NEFT dated .....

11. Educational Qualification :

Exam Passed	Board/University	Full Marks	Marks obtained	% age of marks	Year of passing
MP (10+)					
HS (12+)					
Graduation					
Post graduation					

12. Working experience : Government Sector ☐ Private Sector ☐

13. Relevant years of experience

16. Enclosures:-

14. I declare that the information furnished above are based on material records true are true to the best of my knowledge and belief. I also understand that if any information furnished is found to be materially incorrect or incomplete my candidature is liable to be cancelled without any further intimation to me.

Date of application

Signature of Applicant