



CHANGRABANDHA DEVELOPMENT AUTHORITY
(A Statutory Authority of Govt. of West Bengal)

P.O.: Mekliganj, Dist.: Cooch Behar, Pin: 735304

E-mail:cbdamkg@gmail.com

No. 013

Date: 27/1/22

Employment Notice

Online applications are invited from qualified interested candidates for filling up 01 (one) No sanctioned vacant post of Group-D under Changrabandha Development Authority. The post wise qualification, age and other criteria are given below:

Sl. No.	Name of Post	No of Vacancy	Educational Qualification	Age as on 01.01.2022	Examination Fee
1	Group-D	1	The candidate must have passed Class VIII Examination from any school under the West Bengal Board of Secondary Education or its equivalent Board recognized by the State Government or the Central Government.	18 Years to 40 Years. Upper age relaxable to SC/ST/OBC/ Ex-Serviceman/PWD candidate as per existing government norms.	1. SC/ST/PWD: Rs. 100.00 2. All other Categories: Rs. 200.00

1. NAME OF THE POST AND PAY SCALE:-

Group D post in the Pay Level 1 (Rs.17000-43600) as per ROPA-2019.

N.B.

- The service of the candidates will be governed by The Development Authority(Recruitment and Promotion) Rules, 2019.
- The post is permanent in nature. The candidate selected for appointment to the post will receive the D.A, H.R.A, and M.A as applicable for the employees time to time announced by the Department of Urban Development & Municipal Affairs, Government of west Bengal.

2. ELIGIBILITY:-

- Must be a Citizen of India.
- AGE:** - The candidates must not be less than **18** years and not more than **40** years as on **01/01/2022**. The Upper-age limit may be relaxed for the SC/ ST candidates of **West Bengal only** by **05** years and OBC candidates of **West Bengal only** **03** years. The upper age limit is also relaxable for the persons with disabilities and Ex-servicemen as per existing Government Rules.

Note:- *The Ex-serviceman candidates, if shortlisted, have to produce relevant documents regarding service rendered by them, in original, in support of their claim for Age Relaxation at the time of verification.*

- Educational Qualification:** - The candidate must have passed **Class VIII Examination** from any school under the West Bengal Board of Secondary Education or its equivalent Board recognized by the State Government or the Central Government.

Note: - The candidate must possess the above noted Qualifications *on or before the date of publication of the advertisement.*

3. Method of Recruitment:-

a) WRITTEN EXAMINATION: - Full Marks – 85

The Written Examination will have **85 Multiple Choice (Four choices) Objective Type Questions (MCQs) carrying 1 mark each**. The duration of the examination will be seventy five minutes. Questions in the Written Examination shall be in the following subjects (of class VIII standard of West Bengal Board of Secondary Education):-

A	General Studies (History, Geography, Physical Sc., Bio-Science, Environmental Science)	- 40 Marks (40 questions)
B.	Language Paper (Bengali)	- 10 Marks (10 questions)
C	Mathematics (Arithmetic, Algebra, Geometry)	- 35 Marks (35questions)

The Question cum Answer Paper for General Studies and Mathematics will be in English and Bengali.

Note: - There will be negative marking for the wrong answer and ½ marks will be deducted for every wrong answer. The qualifying marks in the Written Examination will be fixed by the Selection Committee of The Changrabandha Development Authority.

b) INTERVIEW: - Full Marks – 15

A limited number of candidates on the basis of the result of the Written Examination and proportionate to the vacancy will be called for Interview. In the Interview, the general awareness and suitability of the candidate for public service will be tested.

On the basis of the marks obtained in the Written Examination and the Interview, a merit list of the provisionally selected candidates will be prepared.

4. VERIFICATION OF CHARACTER ANTECEDENTS:-

Provisionally selected candidate will be required to fill up a 'Verification Roll' which will be thoroughly enquired into by the authority concerned.

5. MEDICAL EXAMINATION:-

After receipt of Verification Roll having 'No Objection', provisionally selected candidate will be sent for Medical Examination in the State Government-designated hospitals.

6. APPOINTMENT:-

After receipt of Verification Roll having 'No Objection' and Medical Fitness Certificate appointment letters will be issued by the Authority.

7. Additional information to the PWD candidates appearing in the written examination for recruitment to the post of Group D:

PWD candidate (Visually Handicapped/ Cerebral Palsy/ Motor Neurone disease) may be allowed to take the help of a scribe in the Examination Hall with prior permission from the Authority at least three days prior to the date of examination. The scribe should be a student studying in class VIII or less. Necessary certificate bearing photograph of the scribe, duly attested, from the Head of the Institution regarding the educational qualification of the scribe has to be submitted along with the Application. The Application should also be accompanied with a valid medical certificate from an authorized medical attendant, certifying that the candidate's disability is more than 40%. The Permission letter in duplicate has to be produced by the candidate to the Venue Supervisor prior to the starting of Examination.

8. The date of written examination will be notified later.

10. How to Apply:

(a) Interested candidate will have to apply for the aforesaid post through online application only.



Online Application Link: www.coochbehar.gov.in/cdamekliganj.in

- (b) **Examination Fees:** Willing candidate should pay Rs. 100. (For SC/ST/PWD) / Rs. 200.00 (for other categories) by any online payment method (Only by registering on Application portal-www.cdamekliganj.in).
- (c) Admit card for written examination will be downloaded from above site.
- (d) Interested candidates are advised to check all the criteria before applying for the post. If it is observed by the Authority during the process of exam and even after issuing of appointment letter that any candidate does not fulfil any condition of eligibility his/her application/appointment letter will be treated as cancelled. No appeal against such cancellation will be entertained.
- (e) The candidates will have to upload the educational qualification certificates, age proof certificate and Caste Certificate (if any) & working Experience certificate (if any), Electoral Photo Identity card (EPIC card)/ Aadhar card. The caste Certificate issued from the Govt. of west Bengal will be treated as valid in this regard.
- (f) The candidates will have to upload recent passport size colour photograph (not older than 03 months) and Signature.
- (g) The candidates working in the Central /State /Govt. recognized Institution/PSU/undertaking bodies will have to submit the No-objection Certificate from his/her present employer after clearly stating this office Employment Notice No. & Date.
- (h) The Changrabandha Development Authority will not be responsible for delay submission of any type of documents.
- (i) The application with improper/incomplete data will be treated as cancelled. No appeal against such cancellation will be entertained by the authority.
- (j) No telephonic/Interim query in connection with the exam process and other issue in connection with the employment notice and exam pattern will be entertained
- (k) **Application submission:**
Start Date: 29.01.2022
End Date : 15/02/2022 Upto 04.00 P.M.

11. OTHER INSTRUCTIONS:-

- (a) The Board reserves the right to rectify the errors and omissions, if any, in the process of holding the examination and final declaration of result.
- (b) A candidate who has been reported against by the Venue-in-Charge of the examination venue for violating any of the instructions or for having adopted unfair means at the arena/venue/examination hall or having used electronic gadgets like Earpiece, Smart Phone, etc. in the examination hall, will be punished with cancellation of his candidature and also be debarred from appearing at future examinations/selection processes as may be decided by the Recruitment Board depending on the circumstances/gravity of the case or may be criminally proceeded against.


Executive Officer
Changrabandha Development Authority
Mekliganj, Coochbehar
Executive Officer
Changrabandha Development Authority 

Memo. No. 13 (13)

Copy forwarded for wide publicity to:

1. The District Magistrate, Coochbehar.
2. The Superintendent of Police, Coochbehar.
- 3-6. The Sub-divisional Officer, Sadar/Tufanganj/Dinhata/Mathabhanga/Mekhliganj.
8. The SDPO, Mekhliganj.
9. The DIO NIC, Coochbehar for publishing in the District website.
10. The SDICO, Mekhliganj
- 11-12. The Chairperson, Mekhliganj/Haldibari Municipality
- 13-14. The Block Development Officer, Mekhliganj/Haldibari.
15. The IC Haldibari PS, Haldibari.
- 16-17. The OC Mekhliganj/Kuchlibari PS
18. Office Notice Board.


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