

HOW TO APPLY

Recruitment Process for Part Time Sweeper

To submit applications online, log on to Bank's website www.federalbank.co.in, follow the link 'Careers' and click the link 'Recruitment Process for Part Time Sweeper'. Download notification and read the eligibility criteria, instructions and other conditions carefully. Click on 'Apply Now' button hosted below the link 'Recruitment Process for Part Time Sweeper'.

- ▶ Enter your Valid Mobile number, Email ID and set your Password. The Password should contain minimum 8 characters with at least 1 digit, 1 alphabet and 1 special character. This will be your registered Mobile number, Email ID and password throughout the process. Click the SEND OTP button and you will receive two OTPs in your mobile & email. Enter both OTP's in the screen.
- ▶ Enter your Personal, Academic, Experience, References and other details as required. You shall also choose a Notified Branch / Office to be considered as per the eligibility criteria. Candidates must take special care while choosing the Notified Branch / Office during the registration process, as the eligibility pertaining to the residential status will be ascertained / verified based on the chosen Notified Branch / Office. Candidates shall verify the details entered in the registration portal themselves as no change will be possible / entertained after completing the registration process.
- ▶ Modify details, if required, and Click 'Proceed' only after verifying the details entered by you. Candidates are advised to carefully verify the details filled in the registration portal themselves as no change will be possible/entertained after clicking the 'Proceed' button.
- ▶ Candidates can proceed to upload Photo & Signature as per the required specifications. Kindly ensure that the photograph & signature uploaded by you are correct. Kindly refer the guidelines for Scanning and Upload of Photograph & Signature before uploading the Photograph and Signature.
- ▶ Once the Photograph and Signature are uploaded successfully, click on 'Finish' button.
- ▶ A confirmation mail and personal data form (as per the details entered in the registration portal) will be sent to the registered email id of the candidates for information / reference.
- ▶ Candidates who have successfully registered for the recruitment process would be required to download the android version of Fed-Recruit Mobile Application and the link for downloading the same will be shared to the registered email of the candidates.
- ▶ Candidates shall upload the required documents in proof of their eligibility in Fed Recruit App under 'Personal' and 'PTS' tab in the document section on or before 30.04.2022 and wait for further instructions from the Bank.

Note:

An application once made will not be allowed to be modified / withdrawn. Candidates who fail to upload the required documents in Fed-Recruit Mobile Application within the stipulated time period will be considered as ineligible and candidature of all such candidates will be rejected without any notice and compensation.