



**Government of West Bengal**  
**Office of the District Magistrate & Collector, Howrah**  
**(Cooked Mid-Day-Meal Programme)**  
Old Collectorate ( Annex Building)  
1, Hrishik Bankim Chandra Road Howrah-711101  
E-mail: middaymealhowrah@gmail.com, Ph. 0332637-0069



Memo No. 58 / 12/Staff/MDM-How

Date. 17/5 / 2022

**Notice**

**Advertisement for the post of MDM Coordinator, Accountant & Assistant Accountant for Cooked Mid Day Meal Programme Howrah**

Applications are invited from retired government employees for contractual engagement against a consolidated remuneration under CMDMP for One MDM Coordinator for HMC , One Accountant for District Head Quarter & Nine Assistant Accountants in eight Blocks and Uluberia Municipality within Howrah District. The engagement of Selected candidates will be made initially for one year which is renewable based on performance only. The details of the post are given below:

Sl no	Name of The Post	No of Vacancy	Eligibility	Remuneration
1	MDM Coordinator	1(One) (Howrah Municipal Corporation)	1 .Retired WBCS(Exe.) Officer 2 Age should not be above 64 years as on 1.7.2022	Rs 18000/- per month or difference between last basic pay and pension whichever is less
2	Accountant	1(One) (Howrah District Hq)	1. Retired staff with minimam five year experience of Accounts work in Govt. Offices 2. Age should not be above 64 years as on 1.7.2022	Rs 12000/- per month or difference between last basic pay and pension whichever is less
3	Assistant Accountant	9(Nine) 1.Amta II, 2. Bagnan II, 3.Domjur 4.Panchla, 5.Sankrail, 6. Shyampur-I, 7.Uluberia I, 8.Udaynarayanpur , 9.Uluberia Municipality	1. Retired staff with minimam five year experience of Accounts work in Govt. Offices 2. Age should not be above 64 years as on 1.7.2022	Rs 11000/- per month or difference between last basic pay and pension whichever is less

The Walk-in Interview will be held on 10<sup>th</sup> June 2022 at 11 a.m. in the office chamber of Additional District Magistrate (Dev) , Howrah, Old Collectorate Building, 1- Rishi Bankim Chandra Road, Howrah-711101.

Willing applicants are requested to appear in the Walk-in Interview with the following document

1. An application in Annexure-I with two self-attested photocopies of following:
  - A) EPIC/PAN Card/AADHAAR CARD
  - B) Proof of Education Qualification
  - C) PPO/Pension Document
  - D) Medical Fitness Certificate by MCI registered Doctor
  - E) Two colored Passport size photographs
2. All original Documents mentioned in Sl No. A to D to be produced for verification during Walk-in Interview
3. No TA/DA is admissible for candidates for Walk-In Interview.
4. The result will be published on District Website ([www.howrah.gov.in](http://www.howrah.gov.in)) by 17<sup>th</sup> June 2022

Enclose: Annexure I

*Phing*  
17/05/2022  
Officer-In-Charge  
CMDMP,Howrah  
&  
Member Secretary MDM

*AM*



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Memo No. 58/1(13)/12/Staff/MDM-How

Date. 17/5/2022

Copy forwarded for information to :

1. The Project Director CMDMP, Saltlake, School Education Department
2. The Commissioner Howrah Municipal Corporation
3. The Project Director DRDC, Howrah
4. The Sub Divisional Officer Sadar/Uluberia, Howrah with a request to display the notice in your office notice board
5. The DEO/DOMA/DWO/Spl LAO/DPRDO/DPLO/DYO, Howrah
6. The Secretary , Howrah Zilla Parishad
7. The Officer In Charge Establishment ,Howrah
8. The NDC , Howrah with a request to display the notice in your notice board
9. The DIO, NIC, Howrah with requested to upload the notice and Annexure-I in the District website([www.howrah.gov.in](http://www.howrah.gov.in)) immediately ,on receipt of this notice
10. The DICO, Howrah with request to circulation of the notice to different offices under Howrah District
11. The Block Development Officer(all), Howrah with a request to circulate the notice to all offices within Block
12. The Executive Officer, Uluberia/ Bally Municipality
13. CA to District Magistrate Howrah
14. CA to The Additional District Magistrate (Genl/Dev./Panchayet/LR)
15. Office Copy

*Bhing 17/05/2022*

Officer-In-Charge  
CMDMP, Howrah  
&

Member Secretary MDM

*M.*

Annexure-I

To  
The District Magistrate & Collectorate  
Howrah

Sub : Prayer for Contractual appointment to the post of MDM Coordinator/ Accountant/Assistant  
Accountant, Howrah  
Ref: Notice vide your Office memo No 58/12/Staff/MDM-How dated 17.05.2022

Sir/Madam,

With reference to your advertisement vide no under reference I would like to request you to consider my application for contractual appointment to the post of MDM Coordinator/ Accountant/Assistant Accountant under Howrah District

1.	Name in Capital	
2	Father's Name	
3	Post applied for	
4	Full Residential Address (With Pin)	
5	Mobile No	
6	Email ID	
7	Date of Birth	
8	Academic Qualification	
9	Date of 1 <sup>st</sup> Entry into Government Service & Name of the Service and post	
10	Name of service , post & Deptt held at the time of retirement	
11	Experience of account keeping and other Govt work(Give Detail) (Yes/No)	
12	Computer Knowledge (Yes/No)	
13	Medical Fitness Certificated enclosed(Yes/No)	

Yours faithfully

Date

Signature with Name