

ABRIDGE NOTICE

Application along with BIO-DATA are invited from Retired Govt. Employees on contractual basis beyond 64 years of age provided such engagement shall not exceed 65 years of age, for engagement in different offices / sections under District Magistrate & Collector, Uttar Dinajpur in pursuance of Memorandum No. 10935-F(P) dt. 05.12.2011 read with Memorandum No. 6093-F(P) dated 25.11.2016 of Finance (Audit) Department, Govt. of West Bengal.

Eligibility:

- 1) Applicants retired as LDC or UDC (Group-C) from any Govt. services.
- 2) Applicants have knowledge in Computer typing.

Schedule:

- 3) Period for submission of application along with Bio-Data: **From 18.05.2022 to 01.06.2022 (Last Date) (from 11-00 AM to 04-00 PM)**
- 4) Time for submission of application along with Bio-Data: from 11-00 AM to 04-00 PM (during working days)
- 5) Format of BIO-DATA to be downloaded from our official website in <http://www.uttardinajpur.gov.in>
- 6) Place of submission of application & Bio-data along all documents (Xerox copies): Establishment Section, Room No. 11 Office of the District Magistrate & Collector, Uttar-Dinajpur

Examination criteria:

Total marks of interview: 25

- 7) Walk-in-Interview – Marks :10 (on General Knowledge & Official procedures)
- 8) Computer Type Test – Marks: 15 (cut of marks – 10)
- 9) Time of Computer Type Test – 10 minutes.
- 10) During interview, the applicant should bring all documents in original & copy of one set Xerox along with photo ID card
- 11) Applicants who have passed the Computer Type Test, will be eligible for attend the Interview Board.

NB:

- Name of eligible applicants after scrutiny of all documents will be published within 08.06.2022 in our official website in <http://www.uttardinajpur.gov.in>
- Date, time & venue of Computer Type Test & Walk-in-Interview for eligible applicants will be published in due course in our official website in <http://www.uttardinajpur.gov.in> and through Mobile Whatsapp & by e-mail of applicant.
- No TA, DA or any Allowances will be admissible for the purpose


District Magistrate & Collector
Uttar Dinajpur

**BIO-DATA OF RETIRED GOVERNMENT EMPLOYEE FOR RECRUITMENT OF
GROUP-'C' POST ON CONTRACT BASIS (RETIRED AS LDC OR UDC FROM
ANY GOVT. SERVICE) HAVING KNOWLEDGE IN COMPUTER TYPING.**

colour passport
size photo

1. Name in block letter :
2. Correspondence : (i) Present:
(ii) Permanent :
3. Name of the Office/Department
(Where the employee retired from service) :
4. Last post held in Service
(Document is to be attached) :
5. Last Basic pay Drawn
(Document is to be attached) :
6. Date of Birth (Self attested age proof
Document is to be attached) :
7. Educational Qualification
(Self attested Xerox copy of
qualification proof to be attached) :
8. P.P.O. No. (Self attested Xerox copy
to be attached) :
9. Name of the Pension Sanctioning Authority :
10. A) Contract No. (Mobile) :
B) Whatsapp No. :
C) E-mail ID :

Signature of the applicant
(Retired employee)