



**OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
BANKURA**

**Social Welfare Section & District Child Protection Unit,
Treasury Building, Machantala, 722101
Email ID:-dswobankura2020@gmail.com,**

Memo No. 101/DV/SW/BNK

Date 06/06/2022

NOTICE

In pursuance of Memo No. 2348(8)-SW/O/3W-20/2019 Dt. 17.05.2022 of the Principal Secretary, Department of WCD & SW, Govt. of West Bengal, applications in prescribed format are hereby invited from eligible **Female candidates and resident of Bankura District** in order to fill-up different categories of posts on **contractual basis** for the **One Stop Centre (OSC), Bankura**. The details of the vacancies, eligibility criteria and other guidelines are as follows:-

A. For different posts of One Stop Centre (OSC), Bankura:

Sl. No	Name of the Post	Age (Yrs.)	Minimum Education Qualification	Other required Qualification	No. of Posts with Category	Remuneration (per month)
1	Centre Administrator	Maximum 45 years as on 01/01/2022	Post-Graduate or equivalent degree in any stream from a recognized University	1. Knowledge of Computer and proficiency in MS-Office Package. 2. Proficiency in speaking, reading & writing Bengali language and reading & writing English language. 3. Work Experience: Minimum 3 years in Social Work/ Women issues.	01 (UR) Female	Rs. 30,000.00
2	Case Worker	Maximum 35 years as on 07/06/2022	Graduate in any discipline from a recognized University	1. Knowledge of Computer and proficiency in MS-Office Package. 2. Proficiency in speaking, reading & writing Bengali language and reading & writing English language. Work Experience: Minimum 3 years in work with Women Issues.	02 (01 SC & 01 UR) Female	Rs. 15,000.00

Adrian
Additional District Magistrate
Bankura 06/6/22

B. Other General Guidelines:-

1. The female applicant should be a resident of **Bankura District**.
2. **Mode of Selection:** On the basis of the evaluation of educational qualifications, top 20 candidates will be called for Viva-Voce and Computer Test. Each candidate will be evaluated as follows:
 - i. Evaluation of Educational Qualification – 30 Marks (Maximum)
 - ii. Computer Test (Practical) – 15 Marks
 - iii. Viva-Voce – 5 Marks

TOTAL – 50 Marks
3. Prescribed application forms for the post of Sl. No. 1 & 2 are attached with this notice & may be downloaded from the website <https://bankura.gov.in/> **from 07.06.2022 to 21.06.2022**
4. Applications with required documents will be received **through a dedicated e-mail ID only – dvosebankura@gmail.com**. No application will be received by hand, by post or by any other means.
5. Last date of application is 21.06.2022 upto 5:30 pm. Application received after the closing date and time will be summarily rejected.
6. Following **self attested documents** should be attached along with the application:-
 - a) Age Proof: (Any one of Birth Certificate / Admit Card or Certificate of Secondary Examination).
 - b) Residential Proof: (Any one of Voter Card (EPIC)/Passport/Residential Certificate of concerned SDO or BDO)
 - c) Aadhaar card.
 - d) Educational Qualification: Mark sheets of Graduation/Hons. Graduation and Post-Graduation for the post of Sl. No. 1. & Mark sheets of Higher Secondary & Graduation/Hons. Graduation for the post of Sl. No. 2.
 - e) Experience Certificate as per post applied.
 - f) Caste certificate wherever applicable.
7. District Level Selection Committee reserves the right to reject any application, not properly filled in or received after due date & time etc. It also reserves the right to cancel/postpone/suspend any engagement to any aforesaid post at any point of time.
8. Candidature of any candidate shall be rejected straightway if found not eligible at any stage even after appearance in Viva-Voce Test & Computer Test.
9. No T.A / D.A will be given for appearing Viva-Voce Test & Computer Test.


Additional District Magistrate (Dev.) 06/6/22
Bankura
Additional District Magistrate (Dev.)
Bankura