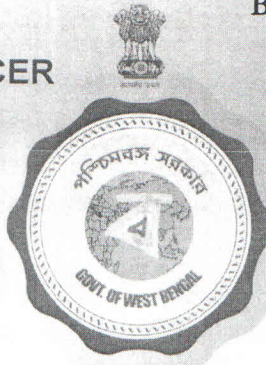


OFFICE OF  
THE BLOCK DEVELOPMENT OFFICER  
BHAGWANGOLA-II BLOCK  
**MID DAY MEAL**



Bhagwangola-II Block Development Office  
Kharibona, P.O : Nashipur Balagachi  
Dist: Murshidabad  
PIN: 742135, West Bengal  
Phone: (03483) 242 228  
E-mail: [bdo.bgolatwo@gmail.com](mailto:bdo.bgolatwo@gmail.com)  
Mob: 9434770040

**RECRUITMENT NOTICE**

In pursuance to Memo No. 89/MDM/MSD/F-13(V-II); dated-13.03.2020 & 202(5)/MDM/MSD-13(II) dated-30.7.2021 of the District Magistrate, Murshidabad a fresh sealed application in prescribed format are hereby invited from eligible candidates for contractual engagement to the post of “**Data Entry operator**” for Bhagwangola-II Block level for proper up-keeping of data on various components of Cooked Mid-day Meal Programme (CMDMP) & feeding school wise data to MIS web portal namely <http://www.trgmdm.nic.in/>, <https://mdm.wbsed.gov.in> & other related works.

**ELIGIBLE CRITERIA FOR THE POST OF “DATA ENTRY OPERATOR”**

- 1) **No. of Post:** 01(One) post for Bhagwangola-II Development Block.
- 2) **Citizen:** Applicant should be an Indian citizen.
- 3) **Age limit:** 18 years to 40 years as on 01.01.2022 (upper relaxation of age OBC (A) & OBC (B)- 3years, SC, ST & PH-5 Years).
- 4) **Qualification:** Graduate in any branch with certificate in computer application.
- 5) **Professional fees:** Engaged / appointed DEO will get professional fees at a consolidated rate of Rs. 13,000/- (Thirteen Thousand) only per month in terms of F.D's Memo No. 5859-F(Y) dated 22.07.2013 also as per P.D, CMDMP Memo No. 303(21)-ES(CMDMP)/ESTT-05/2013<sup>PT</sup> dated 19.05.2014 & as per P.D, CMDMP Memo No. 39-(26)-ES(CMDMP)/ESTT-05/2013<sup>PT</sup> dated 14.02.2019.
- 6) **Submission of application:** Willing candidates should submit application in the prescribed format (to be downloaded from website [www.murshidabad.gov.in](http://www.murshidabad.gov.in) only and submit the filled up application in prescribed format with all documents (Age Proof Certificate, Mark Sheet, Certificate of Education Qualification, Computer Certificate, Voter ID, etc) by self attested Xerox copies alongwith self addressed envelope with requisite postage stamp & one extra passport size photograph within **22<sup>th</sup> July, 2022** upto **4:00 p.m.** on any working day to the Block Development Officer, Bhagwangola-II Development Block, Murshidabad either by post or by hand.

All applicants are requested to write “**APPLICATION FOR THE POST OF DATA ENTRY OPERATOR, CMDMP**” on the top of the sealed envelope & application with all relevant documents (Xerox copy) should be dropped into a Box kept for this purpose at the office of the undersigned on any working day(s) within the date and time mentioned above.

The distribution of marks:-

Written test	-	60 marks (60 minute)
Practical Computer type Test	-	20 (30 minutes) &
Interview	-	20



- 7) Ten times of the vacancy will be called for the Computer Type Test and interview and final merit list will be prepared by considering the marks obtained in the written exam, practical test & interview as well.
- 8) The Date of written Examination, Practical & Interview will be informed through Admit Card.
- 9) Applications sent to any other office will be rejected.
- 10) Candidates are required to appear before the Selection Committee alongwith relevant original documents for verification as & when he / she will be asked.
- 11) No application is to be received at the District Head Quarter, Murshidabad in any case.

Memo No: 1682(67)/En

Block Development Officer  
Bhagwangola-II, Murshidabad  
Dated: 07/07/2022

Copy forwarded for information with a request to publish the notice to your office notice board:

1. The District Magistrate, Murshidabad.
2. The Additional District Magistrate (MDM), Murshidabad
3. The Officer-Incharge, MDM, Murshidabad
4. The Chief Medical Officer of Health, Murshidabad.
- 5-9. The Sub-Divisional Officer, Sadar / Kandi / Domkal / Lalbagh / Jangipur Murshidabad.
10. The Chairman, District Primary School Council, Murshidabad.
11. The DICO, Murshidabad.
12. The DIO, NIC, Murshidabad with a request to upload this notice at [www.murshidabad.gov.in](http://www.murshidabad.gov.in)
- 13-38. The Block Development office (all), Murshidabad.
- 39-46. The Chairman of Municipality (all), Murshidabad.
- 47-48. The District Inspector of School, Primary / Secondary Education , Murshidabad.
49. The District Employment Exchange Office, Murshidabad.
50. The Sabhapati, Bhagwangola-II Panchayat Samity.
51. The Shiksha Karmadhakshya, Bhagwangola-II Panchayat Samity.
52. The BMOH, Bhagwangola-II Block.
53. The BLDO, Bhagwangola-II Block.
54. The BL&LRO, Bhagwangola-II Block.
55. The ADA, Bhagwangola-II Block.
56. The SI of School, Bhagwangola South Circle.
- 57-62. The Prodhan (all) \_\_\_\_\_ Gram Panchayat under Bhagwangola-II Block.
63. The Officer In Charge, Ranitala Police Station, Murshidabad
64. Accountant cum Head Clerk, Bhagwangola-II Block with a request to arrange for publication the **RECRUITMENT NOTICE** in two daily news paper at Murshidabad page.
65. The Prodhan (all) \_\_\_\_\_ Gram Panchayat under Bhagwangola-II Block.
66. The Officer In Charge, Ranitala Police Station, Murshidabad
67. Office Notice Board.

Enclo : As stated.

Block Development Officer  
Bhagwangola-II, Murshidabad

# APPLICATION FOR THE POST OF DATA ENTRY OPERATOR UNDER BHAGWANGOLA –II DEVELOPMENT BLOCK

1. Name of applicant :  
(Capital letter)
2. Father's / Husband's Name :
3. Present Address :

Vill: \_\_\_\_\_, P.O: \_\_\_\_\_

P.S \_\_\_\_\_, Sub-Division: \_\_\_\_\_

Dist: \_\_\_\_\_, PIN: \_\_\_\_\_

Recent Colour  
Passport size  
Photograph duly  
singed by the  
application

4. Permanent Address :

Vill: \_\_\_\_\_, P.O: \_\_\_\_\_

P.S \_\_\_\_\_, Sub-Division: \_\_\_\_\_

Dist: \_\_\_\_\_, PIN: \_\_\_\_\_

5. Date of Birth (dd/mm/yyyy) :

6. Sex : Male ☐ Female ☐ Transgender ☐

7. Category (General / SC / ST / OBC) :

8. Educational Qualification :

Examination passed	University / Board	Stream	Years	Total Marks	Marks obtained	Percentage of Marks
Madhyamik or Equivalent						
H.S or Equivalent						
Graduation						

9. Experience if any :  
(Specify details-enclosed self attested documents)

10. Computer Knowledge :  
(With name of the Institution)

11. Languages Known : Can speak \_\_\_\_\_, Can write \_\_\_\_\_, Can read \_\_\_\_\_

12. Any other information :

13. Contact No. :

## DECLARATION

I do hereby declare that all the statements mentioned above are true to the best of my knowledge and if any of the above statement is found false or incorrect then I will be liable for rejection of my candidature.

Date:

\_\_\_\_\_  
Signature of the Applicant