



GOVERNMENT OF WEST BENGAL

Office of the District Magistrate
District Child Protection Unit, Darjeeling

Contact No:- 0354-2252197

Email: - dcpsdarjeeling@gmail.com

No: ~~756~~ /DCPU/Dj/22

Date: ~~28~~ / ~~09~~ /2022

In pursuance of Memo No 40(Secy)-SW/O/JJA-57/17 dated 30/01/2018 of the Department of Women & Child Development and Social Welfare, Govt. of West Bengal, filled in application in prescribed format is hereby invited from the eligible candidate for filling up of the following contractual posts in the District Child Protection Unit, Darjeeling. Eligible candidates shall be required to apply on or before the closing date i.e. **04/11/2022** in the prescribed application format so that the application reaches the office of the undersigned within **04/11/2022**.

Sl. No.	Name of the Post	Post Code	No. of vacancy	Age (As on 01/01/2022)	Educational Qualification	Remuneration
1.	Protection Officer (Non-Institutional Care)	001	01	18-45 years	Graduate in Social Work /Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University Knowledge in computer Operation & knowledge in Counseling, Experience at least 3 years in the field of Child Welfare	23100/- per month
2.	Legal cum Probation Officer	002	01	18-45 years	LLB from recognized university with Knowledge in computer Operation. Knowledge in computer Operation & 3 years in the field of Child Welfare	23100/- per month
3.	Counsellor	003	01	18-35 years	Graduate in Social Work /Sociology/Psychology/ Public Health/ Counselling from a recognized university with Proficiency in Computer and 2 years experience in the field of Child Welfare/Counselling	15400/- per month
4.	Data Analyst	004	01	18-35 years	Graduate in Computer Application with at least one year's experience in the relevant field.	15400/- per month

(Note : Earlier Notification No:- 344/DCPU/Dj/16 Dated 19/12/2016 and No:- 23/DCPU/Dj/17 Dated 11/01/2017 issued from this office (for the recruitment of Legal cum Probation Officer) stands cancelled.

Terms & Conditions:

- Selection will be made through Written Examination of 80 marks.
- The Computer Test will be of 10 marks only for the successful candidates who succeed in the written test.
- Candidates who succeed in Computer Test need to appear in Viva Voce test carrying 10 marks.
- The prescribed application form may be downloaded from the website www.darjeeling.gov.in

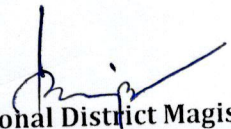
How to apply

- The candidates should apply in prescribed application format attached with the notification through Register/Speed post at District Child Protection Unit, Office of the District Magistrate, Kutchery Compound, Darjeeling-734101.

Documents to be submitted with Application Form (Self Attested photocopy)

- Two recent passport size photographs
- Age proof (PAN Card/Voter Card/ School Admit Card / Birth Certificate / Adhar Card)
- Residential proof (Aadhar Card / Voter Card / Certificate from local Authority / Municipality / BDO etc)
- Education Qualification Certificate / Mark sheet.
- Experience Certificate (if any)
- Computer Certificate
- Two self addressed envelopes with requisite postage stamps for sending admits via post.

Closing date for the submission of Application: by 5pm on 04/11/2022


Additional District Magistrate,
Darjeeling
&
Chairperson, District Level Selection
Committee

Additional District Magistrate
Darjeeling



GOVERNMENT OF WEST BENGAL

Office of the District Magistrate
District Child Protection Unit, Darjeeling

Contact No.: - 0354-2252197

Email: - dcpsdarjeeling@gmail.com

No: ~~757~~ /DCPU/Dj/22

Date: ~~28/09~~ /2022

In pursuance of Memo No 40(Secy)-SW/O/JJA-57/17 dated 30/01/2018 of the Department of Women & Child Development and Social Welfare, Govt. of West Bengal & Memo No: 1002 (2)/CRT Date: 23-06-2022 of Director, Directorate of Child Rights & Trafficking, Kolkata, filled in application in prescribed format is hereby invited from the eligible candidate for filling up of the following contractual posts in the District Child Protection Unit, Darjeeling. Eligible candidates shall be required to apply, on or before the closing date i.e. **04/11/2022** in the prescribed application format so that the application reaches the office of the undersigned within **04/11/2022**.

Sl. No.	Name of the Post	Post Code	No. of vacancy	Age (As on 01/01/2022)	Educational Qualification	Remuneration
1.	Assistant cum Data Entry Operator (CWC-Siliguri Sub- Division)	001	01	18-35 years	HS or Equivalent with Knowledge in Computer Operation & experience of at least 1 year in Computer operation	12000/- per month

Terms & Conditions:

1. Selection will be made through Written Examination of 80 marks.
2. The Computer Test will be of 10 marks only for the successful candidates who succeed in the written test.
3. Candidates who succeed in Computer Test need to appear in Viva Voce test carrying 10 marks.
4. The prescribed application form may be downloaded from the website www.darjeeling.gov.in

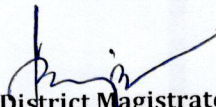
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5. Experience Certificate (if any)
6. Computer Certificate
7. Two self addressed envelopes with requisite postage stamps for sending admits via post.

Closing date for the submission of Application: by 5pm on 04/11/2022


Additional District Magistrate Darjeeling
&

Chairperson, District Level Selection Committee

Additional District Magistrate
Darjeeling

APPLICATION FORMAT

To,
The Chairperson, District Level Selection Committee
&
The Additional District Magistrate
Darjeeling

One self
Attested
recent
passport Size
Photograph

Name of the post applied for : **Post Code:.....**

1. Name of the Applicant (in block letters):.....
(Note: Name as recorded in the Matriculation /Secondary Certificate)
2. Father's /Husband's Name :
3. Sex (Male/Female):.....
4. Date of Birth (dd/mm/yy):.....
(Date of birth as accorded in the birth certificate issued by competent authority / Madhyamik /
Secondary Examination / School leaving certificate)
5. Age (as on 01.01.2022) :.....
6. Contact no. (Mandatory): / Email ID:
7. Permanent Address: Village/ Street: P.O :
Block /Municipality:P.S :
District: PIN Code:
State:
8. Present Address of Communication: Village /Steet:..... P.O:
Block/Municipality:.....P.S:
District:.....PINCode:
State:
9. Caste /Category:.....
10. Educational Qualification (Mention from Matriculation & upwards and attach self- attested copy)

Sl.No	Exam Passed	Board/University	Year of Passing	Total Marks	Marks Obtained	% of Marks

11. Qualification in Computer:.....(attach self-attested copy)
12. Work experience /any other professional qualification..... (attach self- attested copy).

DECLARATION

"I hereby declare that all statement made in this application are correct to the best of my knowledge and belief and in the event of my information being found false my candidature is liable to be cancelled".

Place: _____
Date: _____

Signature of the applicant