

জেলাশাসক ও জেলাসমাহর্তার কার্যালয়  
পূর্ব মেদিনীপুর

গ্রাম :গনপতিনগর, পোঃ-উত্তরসোনামুই, থানা :তামলুক ;  
জেলা :পূর্ব মেদিনীপুর, পিন : ৭২ ১৬৪৮  
ফোন নং : ০৩২২৮ ২৬২০৯৮ ফ্যাক্স :০৩২২৮ ২৬২৩০০  
(সংস্থা বিভাগ) :: ব্লক 'এ', চতুর্থ তল।



Office of the District Magistrate & Collector  
Purba Medinipur

Vill.-Ganapatnagar, P.O.-Uttar Sonamui, P.S. : Tamluk;  
Dist :Purba Medinipur, Pin :721648  
Phone No : 03228 262098(O)/262300(Fax)  
Email: establishmentdmpm@gmail.com

(Establishment Section) :: Block – 'A', 3<sup>rd</sup> Floor.

## ENGAGEMENT NOTICE

Online applications are hereby invited from eligible willing candidates for the **post of (1) "District Project Manager" for engagement in District e-Governance Society, Purba Medinipur** on contractual basis following the DPM hiring guidelines given by the MeitY, Government of India.

The eligibility criteria and other details for selection to the Post of "District Project Manager" is as given below: -

### A. Details of the Post:

#### **1. District Project Manager: -**

**No of Post:** 01 (one)

**Location of Vacancy:** Office of the District Magistrate & Collector, Purba Medinipur.

#### **Essential Qualification:**

- Age:** Must be 21-35 years as on 1<sup>st</sup> January, 2022.
- Qualification:**
  - BCA/BIT/BE/B.Tech/MCA or must be a graduate (any discipline) with 1 year Computer diploma.
  - Knowledge of English and local language of the State for which the candidate has applied.
- Working Experience:** - Minimum 2 years working experience preferably in IT / e-Governance related filed.
- Remuneration:** Rs. 23,500/- per month (10% Annual increment from 2<sup>nd</sup> year. Terms & Conditions apply.)

### B. Selection Process

- Application asked from the candidate **through online**.
- Shortlisted applicants would be called for interview and documents scrutiny at a later date.
- As per guideline, in Interview and scrutiny following marking scheme will be used for the evaluation: -

Sl. No.	Criteria	Marks
1	Academic Qualification	25
2	Work Experience, if any	25
3	Interview	50
	Total	100

### **C. After evaluation:**

- a. **On the basis of educational qualification, the district will call top 20 candidates for the viva-voce and computer test.**
- b. Merit list will be prepared as per obtained marks in Academic Qualification, Work Experience and Interview. A panel of top five candidates will be published that will remain valid for next 2(two) years from the date of publishing the same.
- c. Top ranking candidate in the panel will be offered to join the post.

### **D. Tenure of engagement:**

**Engagement for One (1) year on contractual basis** but can be terminated before tenure in case of non-satisfactory performance.

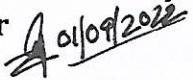
### **E. General Information for the Candidates applying for the above post:**

- a) Online application uploaded in the District Website through the link [www.purbamedinipur.gov.in](http://www.purbamedinipur.gov.in) should be available on and from **02/09/2022**.
- b) *Last date of submission of application is 15/09/2022.*
- c) **After submission of the application, the candidate's have to take a print out of the application and need to be submitted at District Establishment Section, Office of the District Magistrate & Collector, A-Block, Ground floor, Vill- Ganapatnagar, PO- Uttar Sonamui, PS-Tamluk, Purba Medinipur, 721648 with relevant documents viz-**
  - i. Age proof: - Copy of Birth Certificate/Admit Card of M.P./Secondary Education or equivalent examination.
  - ii. Copy of all semester-wise/year-wise individual Mark sheets of Education Qualifications as per notification.
- d) After scrutinizing the application on the basis of educational qualification, the district will call top 20 candidates for the viva-voce and computer test.
- e) List of Qualifying Candidates would also be available in the district website.
- f) Admit Card for viva-voce and computer test would be made available in the district website ([www.purbamedinipur.gov.in](http://www.purbamedinipur.gov.in)) and Candidates have to download Admit Card by herself from district website.
- g) No hard copy of admit cards in any case would be sent by post.
- h) Applicants are requested to regularly visit the district website for any subsequent information/updates in this regard.

- i) The District Magistrate, Purba Medinipur & Chairman, District e-Governance Society for District, reserves the right to termination at any time for non-satisfactory performance and applicants are liable for prosecution under extant laws for any wrong/fraudulent/incomplete information during application.

  
District Magistrate  
&

Chairman, District e-Governance Society  
Purba Medinipur

  
01/09/2022

Date: - 01/9/2022.

Memo No: - '530(8)/E&A.

Copy forwarded for information and necessary action to: -

1. The Deputy Secretary to the Govt. of West Bengal, Department of Personnel and Administrative Reforms (e-Governance Cell), 5, Council House Street (3<sup>rd</sup> Floor), Kolkata- 700 001.
2. The Sub-Divisional Officer, Tamluk/Haldia/Contai/Egra, Purba Medinipur.
3. The District Informatics Officer, NIC, Purba Medinipur. He is requested to upload the Engagement Notice in the District Website and also requested to do the needful in respect of receiving online applications.
4. CA to the District Magistrate, Purba Medinipur.
5. CA to the District Magistrate (Gen.), Purba Medinipur.

  
District Magistrate  
&

Chairman, District e-Governance Society  
Purba Medinipur

  
01/09/2022