



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT HEALTH & FAMILY WELFARE SAMITI
11, DR. P. K. BANERJEE ROAD, LICHUBAGAN, HOWRAH - 711101

Recruitment Notice No: DHFWS/HOW/2494/22

Dated: 11.10.2022

In reference to the Memo No: HFW-27022/28/2021/483(27) dated 17.08.2022 of the ED, WBSHFWS, District Level Selection Committee (DLSC) will engage **Ophthalmic Assistant** under NPCB&VI as mentioned below in the District of Howrah.

Eligible candidates should apply **online** in the prescribed format as given in www.healthyhowrah.org from **12:00 PM of 13th October 2022 to 5:00 PM of 31st October 2022** for belowmentioned post. Only ONLINE applications will be accepted. Application forms not properly filled in or incomplete are liable to be cancelled. No application fees have to be submitted.

Sl. No. 01:

Name of the Position	Ophthalmic Assistant under NPCB & VI
Number of Vacancy	Total- 01 (UR)
Place of Posting	Any Health Facility in the District of Howrah
Essential Criteria	I. Higher Secondary passed (10+2) from a recognized Board/ Institute with Physics, Chemistry and Biology II. 2 (two) year Diploma in Paramedical Ophthalmic Assistant Course Or two (2) year Diploma in Optometry & Ophthalmic technique recognized by the Govt. of West Bengal
Preferential Criteria	<ul style="list-style-type: none">• One-year training after acquiring in Optometry recognized by the Govt. WB, in any Government Hospital or in a Clinical Establishment licensed under the West Bengal Act. 1950 and Rules made thereafter.• Preference to be given who have passed from RIO and other Govt. Hospital with Govt. stipends.
Age (as on 01/01/2022)	Minimum 18 yrs - Maximum 40 yrs. or less as on 01.01.2022 with age relaxation for SC/ST/OBC candidates as per Govt. Norm
Monthly Remuneration	Rs. 18,000 /- per month

Mode of Selection:

It may two stages selection process. 1. Screening of documents, 2. Interview. Final selection will made on basis of total marks obtained in academic qualification (Weighted) experience and interview.

Scale of Scoring:

Full marks = 50	Particulars
1. Educational Qualification (33)	<ul style="list-style-type: none">• Class XII= 13 Marks• Diploma in Paramedical Ophthalmic Assistant Course Or Diploma in Optometry & Ophthalmic technique recognize by the Govt. of West Bengal = 20 marks
2. Working experience (10)	@ 2 Marks for every completed year upto a maximum 10 marks
3. Interview (7 marks)	

General Information for the Applicants/ Candidates

1. For above mentioned positions the applicants must be permanent resident of West Bengal.
2. Candidates working in Government Organization must route their application through proper channel if their departmental rules require so and produce NOC at the time interview.
3. Applications will be shortlisted on the basis of marks obtained in qualifying qualification and experience. Only **short-listed** candidates will be called for Verification of Testimonials / Written test / Computer Test / Interview whichever applicable.
4. Applicants are requested to visit **www.healthyhowrah.org** for online application link and for information / instruction issued from time to time. No other correspondence will be done from this end.
5. The essential qualifications mentioned are the minimum and mere possession of the same does not entitles the candidate to claim selection. All the essential qualifications must be completed within the first date of online application.
6. Experience will be calculated after obtaining the required qualification for the above mentioned position, till the first date of online application.
7. No rounding off of marks will be granted. Proportionate marking up to 2 decimal points will be considered.
8. If the aggregated marks after final selection is equal then preference is to be given to the candidate inter se-senior in age as on the 1st date of the year of publication of advertisement.
9. Registration of the respective Council (wherever applicable) must be obtained within the first date of online application from West Bengal only.
10. Caste certificate issued before the first date of online application, by the component authorities of West Bengal only will be accepted. In case of OBC candidates, category 'A' or 'B' must be mentioned specifically in the caste certificate; otherwise, the caste certificate will not be accepted
11. Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
12. After filling in the form correctly, the button "Proceed Next" has to be clicked. The filled in data will be displayed. In case of change of any information, "Back to Edit Registration Form" button needs to be clicked. If there is no change in information, click "Submit" button. Recheck before submitting online as no editing is possible after submission.
13. **Last date of submission of Online Application: Upto 5:00 PM of 31st October 2022**
14. Hard copy / Print copy of online Application Form (which must be downloaded after successful submission of online application) should be retained by all applicants for document verification purpose. Without application form no candidates will be entertained for original testimonials verification by the authority. Employer is not liable to give any information regarding the online Application Format & Number in future.
15. Passport-sized colour photograph and signature in JPEG format of size within 20 to 50 KB needs to be uploaded. If proper Signature and photograph is not uploaded at the time of online application that application shall be liable to be cancelled.
16. The candidates, who are not eligible after verification process, will not be called for the subsequent stages of the selection process.
17. Panel of candidate will be valid for one year from the date of approval and if any vacancy generated due to un-join/resignation will be filled in from the available panel within the stipulated period. Number of vacancy indicated in advertisement likely to increase as per approval from the competent authority - if so those posts are to be filled up from the existing panel.
18. The decision of the Competent Authority regarding the recruitment is final.

N.B.

- (i) In case of new recruitment for any position with revised entry-point remuneration, existing employees working in the same position may apply on own choice. In that case, five (05) years relaxation of age from the date mentioned in the recruitment notification will be given to such employees.
- (ii) The existing employees, who will apply on own choice in any position with revised entry point remuneration will not be entitled to any benefits of the present position such as continuity of length of service, rationalization benefits and any other benefits, if applicable against that post. Such employees will start as a fresher in the new position.
- (iii) As mentioned in addendum issued vide Memo No: HFW-27011/137/2020/1611 dated 23.02.2021 point no.-ii, "All new employees who have joined/will be joining between 29th December 2020 to 30th September 2024 against new entry point remuneration as per memorandum vide no: HFW-27011/137/2020/1352 dated 29.12.2020, will not be entitled for annual increment for three consecutive years i.e. 2022-23, 2023-24 & 2024-25".


**Chief Medical Officer of Health & Secretary
District Health & Family Welfare Samiti, Howrah**