

SOUTH EASTERN RAILWAY


GM's Law Office
11, Garden Reach Road,
NAB (Ground Floor)
Kolkata- 700043
Date: 12.01.2023

NOTIFICATION

Appointment of Railway Advocates in various Tribunals, Courts and other Statutory bodies over South Eastern Railway (excluding High Court).

| | |
|-------------------------------------|-------------------------|
| NOTIFICATION NO. SER/01/2023 | DATE: 12.01.2023 |
| Opening date of Application : | 12.01.2023 |
| Closing date of Application | 10.02.2023 |

1. The Ministry of Railways have now decided and issued the procedure for engagement of Railway Advocates for the purpose of representing the Railway Administration before the Central Administrative Tribunal, Railway Claims Tribunal, District Courts, Sub-ordinate Courts and other Statutory Bodies as per Railway Board's letter no. 2022/LC/15/1 dtd. 28.12.2022. This letter partially supersedes the letter No. 2022/LC/14/01 dated 22.02.2022.
2. Applications are invited from the interested Advocates for engagement as Railway Advocate for the Central Administrative Tribunal, Railway Claims Tribunal, District Courts, Sub-ordinate Courts and other Statutory Bodies over South Eastern Railway.
3. Applications are to be submitted in the prescribed proforma specified at Annexure-1 and having the requisite qualifications and experience for the engagement as specified in the Annexure-II through online.
4. The applications shall be scrutinized on the basis of independent enquiry about the correctness of the information provided in the said Annexures and also conduct the physical verification of their offices, library and their sitting place.
5. The South Eastern Railway shall shortlist the applications in consultation with the Legal Adviser of the Board. The recommended name of the advocates shall be published on the official website of the South Eastern Railway for the purpose of interview/personal interaction of the advocates.
6. The South Eastern Railway shall conduct the interview, personal interaction of the advocates and finalize their result as per the procedure.
7. There shall be a separate panel for junior and senior advocates.


12/01/2023
उप महाप्रबंधक (विधि)
Dy. General Manager (Law)
दक्षिण पूर्वी रेलवे / South Eastern Railway
11, गार्डन रीच रोड / 11, Garden Reach Road
कोलकाता-43 / Kolkata-43

8. Period, Termination, Resignation and expiry of term :

- a) The Advocates shall be engaged for the period of 3(three) years which may further be extended 2(Two) years on yearly basis subject to performance of the advocates as recommended by the Zonal Office and approved by the Railway Board.
- b) The Counsels may resign by assigning any reason and giving a notice of minimum period of 3(three) months.
- c) The services of an Advocate may be terminated on the basis of performance review.

9. The final list of panel Advocates is subject to the approval of the Railway Board which shall be published in the South Eastern Railway website i.e. ser.indianrailways.gov.in

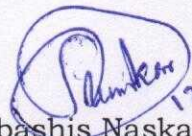
10. The fee of the advocates shall be paid/sanctioned by the Competent Authority as per fee structure prescribed by Judicial Section, Ministry of Law & Justice, DoLA from time to time.

11. Applications in the prescribed format (Annexure-1) may be sent either by email : lawofficerssergrc40@gmail.com or by Registered post addressed to the Dy. General Manager(Law), South Eastern Railway, NAB Ground Floor, Garden Reach, Kolkata- 700043.

12. It may please be noted that incomplete applications, applications submitted in any other format and those does not fulfil the requisite conditions shall summarily be rejected. The application should reach this office on or before 10.02.2023. No application shall be entertained beyond the prescribed date.

The contents of the notification may please be widely circulated among the Ld. Advocates.

Encl. Annexure I & II


(Debashis Naskar)
Dy. General Manager(Law)

उप महाप्रबंधक (विधि)
Dy. General Manager (Law)
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Annexure-1.

Paste latest
passport size
photograph and
sign a manner that
part of signature
appears on Form
and part on the
photograph.

Proforma for Empanelment of Advocate in CAT/RCT/District
Court/Sub-ordinate Court (Tick whichever is applicable)

1. Applicant's Name :
(in block letters)
2. Father's Name/Husband's Name :
(in block letters)
3. Date of Birth :
(dd/mm/yyyy)
4. Age (as on 01.01.2023) :
5. Gender (Male/Female) :
6. Address with Mobile No., E-mail ID :
Landline no. with STD code etc.
Residence
Office
Chamber
7. Mentioned the Court where the Applicant
is interested to represent the matter.

8. Educational Qualification

| Name of the Course | Name of the Board/ University | Year of passing |
|--------------------|----------------------------------|-----------------|
| L.L.B. | | |
| L.L.M. | | |
| Any other | | |

9. Date of Enrolment as an Advocate :

10. Enrolment No. (Bar Council/
Bar Association)11. Total Experience in Practice
Experience of Railway cases
(in years)

12. Details of Experience

| Court | Total No. of cases handled | Cases won | Nature of cases handled (attach extra sheet, if required) |
|-----------------------|----------------------------------|--------------|---|
| CAT | | | |
| RCT | | | |
| District Court | | | |
| Sub-ordinate Court | | | |

13. Specify names of PSU/Govt.
Department represented
by the applicant (If any)14. Field in which candidate has
Conducted the cases particularly
Civil, Criminal, Railway Land and
other Claims Dispute labour laws
and in writ jurisdiction.

(3)

15. Copies of the Income-tax returns
for the Last three years

16. No. of cases in a year conducted
Before the concerned court applied for

17. List of Documents to be attached :

- i) Copy of Degree of Law
- ii) Copy of the enrolment certificate issued by the Bar Council
- iii) Reported Judgements of Court in matters handled in individual
capacity
- iv) Income-tax return for the last three years
- v) Experience Certificate

Date:

Place :

(Signature)

(Name in Block letters)

ANNEXURE-II

1. Qualification : i) Minimum Qualification LLB
ii) Enrolment Certificate of practice at the BAR Issued by BAR Council.
iii) Desirable Qualification LLM

2. Experience :

| Court | Experience |
|---------------------------------|---|
| Central Administrative Tribunal | Minimum Seven years experience in CAT or other equivalent judicial forum. Out of which two years experience of handling railway cases is compulsory |
| Railway Claims Tribunal | Minimum Seven years experience in RCT or other equivalent judicial forum. Out of which two years experience of handling railway claims cases is compulsory |
| District Court | Minimum five years experience in District court or other equivalent judicial forum including Consumer forum. Out of which one year experience of handling railway claims cases in District Court is compulsory. |
| Sub-ordinate Court | Minimum three years experience in Sub-ordinate court or other equivalent judicial forum including Consumer forum. Out of which six months experience of handling railway cases in Sub-ordinate Court is compulsory. |

- The Experience Certificate of the Advocate shall be endorsed by the Chairman of concerned Bar Council or his nominee.
- The eligible applicant shall send their application to the concerned Zonal Railways.