



Government of West Bengal
Office of the Chief Medical Officer of Health
District Health and Family Welfare Samiti
Lalbagh: Cooch Behar
Tel: 228874(03582) Fax: 228966
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Memo No. DH&FW/COB/ 1626

Date: - 23/03/23

Recruitment Notification

Applications are invited for the post of Block Programme Coordinator (ASHA) on contractual basis under National Health Mission as per the memo no. HFW/NRHM/272/2010/875 dated 26.02.2014 of the Mission Director, NHM & Secretary, H & FW Department Govt. of West Bengal. In this connection, only off-line application will be accepted at the Office of the SDO, Mekhliganj, Cooch Behar.

Eligible candidate are requested to apply in Attached Format with supporting documents and sealed envelope of same will be submitted in drop box kept in the Office of the SDO, Mekhliganj, Cooch Behar within 06.04.2023 during office hour except on holidays.

Candidates must read the instructions thoroughly, carefully and check eligibility before submitting application.

Sl No.	Name of the Post	No. of post	Place of posting	Eligibility	Consolidate Remuneration	Mode Of Selection :
1	Block Programme Coordinator (ASHA)	01 (One) ST	Changrabandha BPHC under Mekhliganj Block, Cooch Behar	1. Master's Degree in Social Science/ Sociology /Social Anthropology /Social Work (MSW)/ Business Administration (MBA) /Economics /Rural Development / Mass Communication OR Graduate Degree in any discipline with minimum 2 years' experience in health projects 2. Preference will be given to candidates having working experience in ASHA programme 3. Knowledge in MS Office & Internet 4. Ability to communicate effectively 5. Ability to work hard 6. Willing to travel extensively 7. Should be a resident of the same Sub Division where he/she is applying 8. Age should not exceed 40 years as on date 01-01-2023. The upper age relaxation is 5 years for the candidates belonging to Schedule tribe as per Government norms.	Rs.15000/-per month & Monthly mobility support 1800/	The selection will be based on merit (Qualification, Academic result, Experience, Written Test, Computer Skill Test). (As per prescribed weightage guideline of the department)

Documents to be submitted / shown mandatorily by the applicant:

1. Attested photocopy of proof of residence (Voter Identity Card/Ration card)
2. Attested photocopy of mark sheets of Higher Secondary or equivalent, Graduation & Masters Degree, as applicable
3. Attested photocopy of age proof of the candidates
4. Attested photocopy of working experience certificate, if any with clear mentioning of duration of work.
(Continuous engagement in a health related project with an assigned designation, during the entire tenure furnished as experience, will only be considered as "experience in health project". No certificate specifying that the candidate has worked as volunteer e.g. in pulse polio, social, leprosy etc will be considered as experience in health project).

General information:

Block Programme Coordinator (ASHA) will be contractually engaged for a period of one year renewable based on budgetary sanction and performance. After receiving engagement letter from the CMOH, Block Programme Coordinator (ASHA) will have to undergo training as mandated by State ASHA cell. Intending candidates are requested to submit their applications in specific format along with all necessary documents as stated above.

All applications without proper documentation or in improper format are liable to be cancelled.

Date and venue of examination to be notified later.

Son 23/03/2023
CMOH & Secretary
District Health and Family Welfare Samiti
Cooch Behar
Paw
23/03/23

Application Format for Block Programme Coordinator (ASHA)

Applied for _____ Sub-Division

1. Name of the candidate:

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2. Father's/ Husband's Name:

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3.Date of birth: _____ / _____ / _____ (DD/MM/YYYY) 4.Age as on 01.01.2020 _____

5.Gender: _____ 6. Category: _____

7.Mobile No: _____ 8.E-mail ID: _____

9. Present Address:

10 Permanent Address:

11. Academic Qualification:(H.S & Onwards)

Sl No	Examination Passed	Board/Council/University	Year of Passing	Total Marks	Marks Obtained	Percentage of Marks (%)

12.Computer Literacy:

Degree/Course	Name of the Institution	Duration of Course	Total Marks	Marks Obtained	Percentage of Marks

13.Work Experience in Health Sector:

Sl No	Name of the Institution/Organization	Designation	From(Date)	To(Date)	Duration of Experience

14. Enclosures :(Tick in the brackets)

- a) Voter card() b)Ration Card() c) Admit Card of Madhyamik or its equivalent() d) Mark sheets of Higher Secondary or its equivalent() e) Mark sheet of Graduation() f) Mark sheet of Master's Degree() g) Computer Certificate () i)Proof of Experience() j)Caste/Category Certificate () k)Others, if any()

I do hereby declare that the particulars furnished are correct.

Place and Date:

Signature of Applicant