



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PROJECT OFFICER-CUM-DISTRICT WELFARE OFFICER
BACKWARD CLASSES WELFARE, KALIMPONG

NOTIFICATION

Notification No. 01/PBAKOSP/KPG/2023

Date : 10-04-2023

Ref.: Memo no. TDD-23011(99)/3/2022-SECTION(TDD)-Dept. of TD-Part (1).

**RECRUITMENT OF TEACHERS AND NON-TEACHING STAFFS ON CONTRACT BASIS FOR
EKLABYA MODEL RESIDENTIAL SCHOOL, KALIMPONG**

Starting Date for Submission of Application: **12-04-2023**

Closing Date : **26-04-2023**

Applications are invited for filling up the following vacant posts of Teaching and Non-Teaching staffs in EKLABYA MODEL RESIDENTIAL SCHOOL, KALIMPONG by engaging suitable candidates, purely on contract basis. The engagement will be on a part time basis on fixed consolidated monthly remuneration for a period not more than one year which may be extended on yearly basis if rendered satisfactory service.

The details of vacancies of Teaching and Non-Teaching Staffs to be engaged on contract basis are listed below:

A						
TEACHING						
Sl. No.	Name of the Post	Educational Qualification	Category	No. of Vacancy	Total Vacancy	Method of Selection
1	Teacher-in-Charge	Post-Graduate	UR	1	1	Directly through Viva-Voce. Date, Time and Venue of Interview shall be notified later.
2	Assistant Teacher (English)	B.A (Hons) in English	UR	1	1	
3	Assistant Teacher (Nepali)	B.A (Hons) in Nepali	UR	1	1	
4	Assistant Teacher (Mathematics)	BSc. (Hons) in Maths.	UR	1	1	
5	Assistant Teacher (History)	B.A (Hons) in History	UR	1	1	
6	Assistant Teacher (Science)	B.Sc. (Hons.) in Physics/Chemistry/Biology	UR	1	1	
7	Assistant Teacher (Geography)	B.A (Hons) in Geography	UR	1	1	
8	Teacher (Computers)	Graduate in Computer Applications	UR	1	1	

B						
NON-TEACHING						
Sl. No.	Name of the Post	Educational Qualification	Category	No. of Vacancy	Total Vacancy	Method of Selection
1	Superintendent of Hostel	Graduate	UR	1	1	Through Written Test & Interview. Date, Time and Venue of Written Test & Interview shall be notified later
2	Matron of Hostel (Female)	Graduate	UR	1	1	
3	Clerk	Graduate	UR	1	1	
4	Attendant/Peon	Class-VIII	UR	1	1	
5	Cook	Class-VIII	UR	1	1	
6	Helper	Class-VIII	UR	1	1	
7	Sweeper/Toilet Cleaner	Class-VIII	UR	1	1	
8	Night Guard	Class-VIII	UR	1	1	

REMUNERATION : Consolidated monthly remuneration for teachers on contract basis will be as follows:-

- (i) **Principal/Teacher-in-Charge** — Rs.23,000/- per month
- (ii) **Assistant Teachers in all the subjects** - Rs.15,500/- per month
- (iii) **Computer Teacher** – Rs.15,500/- per month.
- (iv) **Superintendent of Boys Hostel, Matron of Girls Hostel & Clerk** – Rs.13,500/- per month.
- (v) **Cook & Peon** – Rs.12,000/- per month.
- (vi) **Helper to Cook, Sweeper/Toilet Cleaner, Night Guard** – Rs.8,380/- per month.

AGE LIMIT : For all the Posts candidate should not be less than 18 and not more than 38 years (as on 01.01.2023). Upper age limit relaxable to candidates belonging to SC/ ST / OBC category as per State Govt. norms.

Requisite/Prescribed Educational Qualification :

- (i) **Teacher-in-Charge** - Master's Degree from a recognized University in English/Nepali/Mathematics/ History/Geography/ Political Science/Economics/ Physics/ Chemistry/Biology . **Desirable** – A Degree in Teaching or Education of a recognized University or equivalent. Proficiency in teaching in English.



(ii) Assistant Teacher : Honours Degree in the concerned Subject from a recognized University .
Desirable – B.Ed or equivalent degree from a recognized University. Proficiency in teaching in English.

(iii) Computer Teacher : Bachelor of Computer Application or its equivalent.

(iv) Superintendent of Boys Hostel, Matron of Hostel (Female), Clerk- Graduation. **Desirable-** Knowledge in Computer. **Desirable-** For the post of Clerk knowledge of Accounts.

Date of Applying: Interested eligible candidates may apply in the application form available at www.kalimpong.gov.in from 12.04.2023 to 26.04.2023 (up to 3:00PM) along with self- attested photocopies of documents to be submitted via e-mail at emrskalimpong@gmail.com



PO-cum-DWO, Kalimpong

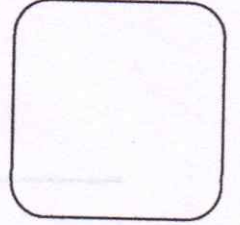
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Member –Secretary
District Committee, PBAKOSP

Application Form

To, The Project Officer cum District Welfare Officer,
Backward Classes Welfare & Tribal Development,
Kalimpong.

Yes No



Sub:- Application for Teacher-in-charge / Assistant Teacher in Eklavya Model Residential School.

Sir,

In reference to the Advertisement, published in the News Paper dated..... I would like to apply for the post of[Please mention Sl .No. of post applied for]

Sl. No. (1) Teacher-in-Charge /Assistant Teacher for(2) English (3) Nepali (4) History (5) Maths (6) Geography (7) Science (8) Computer Teacher (Strike out whichever is not applicable).

My Bio-Data are as follows:

- i) Name of the Applicant
- ii) Father's/Guardian's Name
- iii) Date of birth :
- iv) Age as on 01.01.2023.....

[Age limit : Not less than 18 years & not more than 38 years. Upper age limit relaxable to SC/ST/OBC as per State Govt. Norms].

- v) Category (UR/SC/ST/OBC/EWS).....
- vi) Present Address :
- vii) Permanent Address :
- viii) Mobile No.
- ix) Email id:-.....
- x) Educational Qualification , Madhyamik & equivalent onwards :-

Sl. No.	Name of the examination passed	Name of the Board/University	Year of passing	Percentage
1				
2				
3				
4				

*Minimum qualification for Teacher-in-charge is Post Graduation & for Asst. Teacher is Honours Degree in the concerned subject.

Application Form

xi) Whether possess B.Ed Degree ?

Yes	No
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xii) Any other Qualification : _____

xiii) Whether Educated in English Medium School?

Yes	No
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xiv) Teaching Experience if any please specify

xv) If selected , whether willing to take part in coaching on Saturday and Sundays?

Yes	No
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Declaration: I hereby declare that the facts and evidences given by me in the above applications are true, complete and correct to the best of my knowledge and belief. In the event of any false statement /discrepancy in the particulars being detected at any stage, my candidature/ service may be cancelled / terminated without any notice.

Date : _____

Place: _____ (Signature of the applicant)

Check list of Self-attested photocopies of Documents to be attached with application. Please tick:-

1. Date of Birth proof.
2. Caste Certificate.
3. Educational Qualification Certificate.
4. Mark Sheets.
5. Experience Certificate, if any.
6. Identity Proof (any one- Aadhar Card/Voter ID/Driving Licence/etc.)

Note: After filling up this application form, please upload it with self attested photocopies of documents and send via email to emrskalimpong@gmail.com.

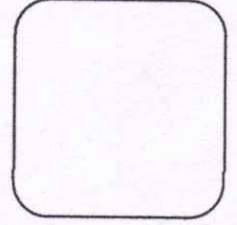
Last date of submission of application via-email is 26th April, 2023 by 3.00 PM. Applications received after 3.00 PM shall be not be accepted.

*Minimum qualification for Teacher-in-charge is Post Graduation & for Asst. Teacher is Honorary Degree in the concerned subject.

Application Form

To, The Project Officer cum District Welfare Officer,
Backward Classes Welfare & Tribal Development,
Kalimpong.

Yes No



Sub:- Application for Non-Teaching post in Eklavya Model Residential School.

Sir,

In reference to the Advertisement, published in the News Paper dated..... I would like to apply for the post of..... [Please mention Sl. No. of post applied for] .

Sl. No.(1) Superintendent of Hostel (2) Matron of Hostel (Female) (3) Clerk (4) Attendant (5) Cook (6) Helper to Cook (7) Sweeper Toilet Cleaner (8) Night Guard (Strike out which is not applicable).

My Bio-Data are as follows:

- i) Name of the Applicant
- ii) Father's/Guardian's Name
- iii) Date of birth :
- iv) Age as on 01.01.2023.....

[Age limit : Not less than 18 years & not more than 38 years. Upper age limit relaxable to SC/ST/OBC as per State Govt. Norms].

- v) Category (UR/SC/ST/OBC/EWS).....
- vi) Present Address :
- vii) Permanent Address :
- viii) Mobile No.
- ix) Email id:-.....
- x) Educational Qualification :-

Sl. No.	Name of the Examination passed	Name of the Board/University	Year of passing	Percentage
1				
2				
3				

***(a)** Minimum Educational qualification for Superintendent, Matron, Clerk is Graduation. Hence, Exams passed from Madhyamik & equivalent and onwards to be mentioned.

(b) Minimum Educational qualification for Attendant, Cook ,Helper to Cook, Sweeper and Night Guard is Class VIII. Hence, result of class VIII to be mentioned.

Application Form

xi) Whether Educated in English Medium School :-

Yes	No
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xii) Work Experience if any please specify

.....
..... [Attach copy of Experience Certificate]

Declaration: I hereby declare that the facts and evidences given by me in the above applications are true, complete and correct to the best of my knowledge and belief. In the event of any false statement /discrepancy in the particulars being detected at any stage, my candidature/ service may be cancelled / terminated without any notice.

Date : _____

Place: _____ (Signature of the applicant)

Check list of self-attested photocopies of documents to be attached with application. Please tick :

1. Date of Birth proof.
2. Caste Certificate.
3. Educational Qualification Certificate.
4. Mark Sheets.
5. Experience Certificate, if any.
6. Identity Proof (any one- Aadhar Card/Voter ID/Driving Licence/etc.)

Note: After filling up this application form, please upload it along with self attested photocopies of documents and send via email to emrskalimpong@gmail.com.

Last date of submission of application via-email is 26th April, 2023 by 3.00 PM. Applications received after 3.00 PM shall be rejected.

(a) Minimum Educational qualification for Superintendent, Master, Clerk is graduation degree Exams passed from Madhyamik & equivalent and onwards to be mentioned.
(b) Minimum Educational qualification for Attendance, Cook, Helper to Cook, Sweeper, Night Guard is Class VIII. Hence, result of class VIII to be mentioned.