

No.: 2463 -MDC/ESE-1/18

Date: 26.05.2023

**Notice for Engagement of Education Supervisor**

WBMDFC invites applications for purely temporary engagement of Education Supervisor on contract basis (not a Govt. Employment)

**Eligibility:**

1. Qualification : a) Passed Higher Secondary Examination or equivalent passed with at least 50% mark.  
b) Computer knowledge with at least "O" Level.
2. Age as on 01.01.2023 : Between 20 years to 40 years
3. Community : The applicant must belong to Minority Community (Buddhist, Christian, Joins, Muslim, Parsee & Sikh) and a resident of the Concerned Subdivision where the Vacancy exists.

At present the Education supervisor are to be engaged temporarily for the following locations:

Sl. No	District	No of ES to be engaged	Job Location	Area of engagement	Walk in interview held on
1	Murshidabad	1	Jangipur Sub Division	Jangipur Sub Division	A Walk -in -interview and hands on Computer Test will be held on 08.06.2023 at 11.00 a.m. at the office of the West Bengal Minorities Development & Finance Corporation, AMBER, DD-27/E Sector- 1, Salt Lake, Kolkata-700064

A Walk -in -interview which includes a test in English language and hands on Computer Test will be held (as per last column) .Willing candidate will appear with Applications in proper format (Annexure-B) with complete BIO-DATA and testimonial by 10.30 a.m. at the office (mentioned in the last column), along with the following Documents for verification:

1. Bio Data of the Applicant (In proper format Annexure- B)
2. Original Mark sheet of the all Examinations along with one set of self attested photocopy of the above Mark sheets.
3. Original Academic document containing Date of Birth of the Applicant.
4. Any original Photo Identity Card (EPIC and Aadhar card,) for verification and also submit self attested photocopy of document at the time of interview.
5. 2 pcs. Passport size colour photograph of the applicant.

Applicants whose engagement was earlier terminated are not eligible.

  
Managing Director

**BIO DATA**

Ref : - Advt. Published in the " \_\_\_\_\_ " on \_\_\_\_\_ (date)

i)

**For the post of Education Supervisor at**

( Mention the location for  
which application invited)

1. Name of the Candidate : \_\_\_\_\_

2. Father's / Husband's Name : \_\_\_\_\_

3. a) Permanent Address : \_\_\_\_\_

Village : \_\_\_\_\_

House No. & Street Name : \_\_\_\_\_

Post Office : \_\_\_\_\_

Block / Municipality : \_\_\_\_\_

Police Station : \_\_\_\_\_

Sub – Division : \_\_\_\_\_

District : \_\_\_\_\_

Pin code : \_\_\_\_\_

b) Present Address : \_\_\_\_\_

Village : \_\_\_\_\_

House No. & Street Name : \_\_\_\_\_

Post Office : \_\_\_\_\_

Block / Municipality : \_\_\_\_\_

Police Station : \_\_\_\_\_

Sub – Division : \_\_\_\_\_

District : \_\_\_\_\_

Pin code : \_\_\_\_\_

4. Nationality : \_\_\_\_\_
5. Contact Mobile No : \_\_\_\_\_
6. E-mail Address : \_\_\_\_\_
7. Date of birth : \_\_\_\_\_
8. Minority Community : \_\_\_\_\_

(i.e. Muslim, Christian,  
Buddhist, Sikh, Parsee & Jain)

9. Academic Qualification :

Name of the Examination	Name of the Board	Year of passing	Division	%

12. Computer

Qualification / Knowledge :

13. Extra Qualification :

14. Working Experience :

I do hereby declare that the information submitted above is true to the best of my knowledge and belief. In case any information is found to be fake or not genuine, action as deemed admissible may be taken against me. Further in such an event my above candidature shall also be liable to be cancelled without any further reference to me.

(Signature of the Applicant )

