

Govt. of West Bengal
Office of the District Magistrate, Murshidabad,
District Child Protection Unit
(Social Welfare Section)

Memo No. 685/DCPU/Msd

Date : 24/07/2023

NOTIFICATION

In pursuance of Memo No. 300/JJA-104/15 dated 21/01/2016, Memo no-1563(24)-SW/JJB-A/17 dated 17.04.2017 and Memo no- 2492(23) - WCD-17016/1/2022 dated 11.05.2023 and Memo no-3869-WCD-17030/1/2023 dated 13.07.2023 of Department of WCD & SWD, Govt. of West Bengal and since some new vacancies have been created and could not be filled up after the recruitment drive vide this office earlier recruitment notice No. 535/DCPU/Msd dated 07.06.2023, applications in prescribed format are invited from Indian citizens for the following vacant posts on temporary and contractual basis in the Govt. run CCIs, Murshidabad for the implementation of Integrated Child Protection Scheme (ICPS) renamed as Mission Vatsalya. Eligible candidates shall be required to apply on or before the **closing date i.e., 16 /08/2023 up to 05:00 PM**. The relevant particulars like post, qualification, age limit, gender, monthly remuneration and anticipated vacancy position are stated in the following table. A candidate must go through the instruction thoroughly and carefully before submitting application. Any omission / suppression of information shall lead to rejection of application or candidature at any point of time during the recruitment process without further intimation. The condition so prescribed shall not be relaxed. Selection will be made through an open competitive examination to be conducted by District Level Selection Committee, DCPU for implementation of ICPS renamed as Mission Vatsalya, Murshidabad.

TABLE : A

S N	Name of the post	No. Of Vacancy (M/F)	Age	Educational Qualification	Consolidated pay per Month
1	Officer-In-Charge	No of Vacancy = 1 [Male (EWS-EC)-1]	27 - 42 years as on date of advertisement	Post Graduate degree in Social Work/ Sociology/ Child Development/Human Rights Public Administration/ Psychology/Psychiatry/ Law/Public Health/ Community Resource Management from a recognized University. At least 3 years of experience of working with the Govt./Non-Government Organization in Documentation, training & Capacity Building, Project formulation/ Implementation, monitoring and supervision preferably in the field of Women & Child Development/ Social Welfare. Proficiency in Computers.	Rs.33,100/- Per month
2	Counsellor	No of Vacancy = 1 [Male (ST) -1]	24 - 40 years as on date of advertisement	Graduate in Social work/ Sociology/ Psychology/Public Health/ Counselling from a recognized university. OR PG Diploma in Counselling and Communication. At least 1 year of working experience with the Govt./NGO preferably in the field of Women & Child Development. Proficiency in Computers.	Rs.23,170/- Per month
3	Child Welfare Officer (CWO)/ Case Worker/Probation Officer	No of Vacancy = 2 [Female (ST) -1, Male (SC)-1]	21 - 40 years as on date of advertisement	Graduate preferably in B.A in Social work/ Sociology/ Social Sciences or LLB from a recognized University. Experience at least 2 years of working with Govt./NGO/Legal matters preferably in the field of Women & Child Rights. Good understanding of Women & Child Rights & Protection Issues. Weightage for working experience candidate. Proficiency in Computers.	Rs.23,170/- Per month
4	Para Medical Staff (Nurse)	No of Vacancy = 4 [Female (UR) - 1, Male (SC) -1 Male (EWS-EC) - 1 Female (ST) -1]	21 - 40 years as on date of advertisement	HS Passed & Diploma in Nursing / Pharmacy. Other preferred Qualification At least 3 years' experience in the relevant field	Rs.12,000/- Per month

- Candidates from Scheduled Castes / Scheduled Tribes and Other Backward Classes will get relaxation of age 5(Five) years and 3(Three) years as applicable over the prescribed age limit, respectively. Physically challenged persons having requisite certificate issued from competent authority of West Bengal shall also get relaxation in age up to 5 (five) years.

2. Qualification as stated in the table must be possessed by the candidate on or before the date of publication of advertisement. If it is found during verification of testimonials at any later stage that the candidate has acquired qualification as stated above at any date after the date of publication of this advertisement, his / her candidature shall be summarily rejected.
3. All columns of the application form are to be duly filled in.
4. In case of regular/contractual employee, NOC from current employer is required.
5. **Mode of selection:** The written examination will have objective type multiple choice questions. The subjects and the distribution of marks are as follows:

Name of Post	Subject	Allotted Marks
1. Para Medical Staff (Nurse)	Written Examination : Math, English and First Aid	80
	Computer Test	10
	Viva Voce	10
2. Officer-In-Charge 3. Child Welfare Officer 4. Counsellor	Written Examination : Math, English, GK and Child welfare matters	80
	Computer Test	10
	Viva Voce	10

6. The short-listed candidates in the written examination will be called for appearing in computer test. Further short-listed candidates will be called for Viva Voce on the same day.
7. The final merit list & panel of wait listed candidates will be prepared on the basis of total marks obtained in the Written Examination, Computer Test and the Viva-Voce test.
8. The Selection committee, Murshidabad reserves the right to reject any application not properly filled in or received after due date or to change the schedule of any examination at any stage.
9. Admission to the examination will be purely provisional subject to verification at any later stage. That is, candidature of any candidate shall be rejected straightway if he/she is found not eligible at any stage even after appearing in the examination.
10. The short-listed candidates for viva-voce shall bring the documents in original and self-attested photocopies (for submission) in respect of identity proof, academic qualification, caste certificate (if any), date of birth, certificate of knowledge in computer, experience certificate, etc. for verification.
11. No TA/DA will be provided to attend this examination.
12. The authority reserves the right to change the procedure of any examination on the vacancy mentioned in this notice at any stage prior to selection.

13. How to apply:

- a) The candidate shall apply through offline. Hard copy of application by hand or in ordinary post / registered post will be entertained / accepted. The candidate shall submit their application to the following address-

**District Child Protection Unit
Basement Southern part, Room No-1
Office of the District Magistrate
New Administrative Building
Berhampore, Murshidabad
West Bengal. Pin- 742101**

Opening date for submission of application: 24/07/2023

Closing date for submission of application: 16 /08/2023 up to 05.00 PM.

Date of written examination: 27/08/2023

- b) Candidate should provide his / her own mobile number. The said mobile is required to be kept active during the entire process of recruitment as information of recruitment may be communicated from time to time.

c) Documents to be provided during application :


1. Age proof: Admit Card / Registration Certificate / Pass Certificate of Madhyamik Pariksha or recognized equivalent examination
2. Proof of Residence: Voter Card (EPIC)/Aadhar card/Ration Card.
3. Academic Qualification & Qualification in computer application: Self attested copy of Academic & relevant computer course certificates as specified in Table-A.

4. Caste Certificate: Self attested copy of caste certificate received from an appropriate authority is required to be provided (certificate issued outside of West Bengal will not be considered and candidate having such certificate shall be considered as general candidate. Self-attested copy of Person with Disability certificate received from an appropriate authority is required (certificate issued outside of West Bengal will not be considered).
5. Experience Certificate: Self attested copy of Experience certificate from appropriate authority as mentioned in Table-A is required to be provided.
6. Colour passport sized self-attested photograph (not more than six months old): The candidate is required to paste color passport sized photograph (25KB to 50 KB) of himself / herself during submission of application. This photo must be retained by the candidate with himself/herself for production at any later stage. The background of such photo should be white or off-white with candidate facing straight ahead. No shadow should fall on the candidate's face. For religious reasons the applicant's head may be covered, but the entire face from chin to the top of the forehead must be uncovered and should be clearly visible. Eye glasses may be worn but in that case candidate's eyes shall be clearly visible. Wearing dark glasses is not acceptable unless the candidate is visually impaired. However, a candidate claiming to be visually impaired must produce appropriate certificate in support of his/her claim. Also photographs showing candidate wearing hat or like will not be accepted.

CLOSING DATE FOR SUBMISSION OF APPLICATION: 16/08/2023 UP TO 05:00 PM.

For further details and information relating to date of written examination, computer test and viva voce test, the candidate is required to follow <https://murshidabad.gov.in>.

NB: UR = Un reserved
ST = Scheduled Tribes
SC = Scheduled Castes
OBC = Other Backward Classes
EWS-EC = Economically Weaker Section – Exempted Category

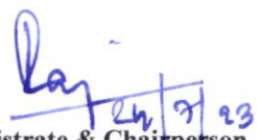

District Magistrate & Chairperson,
District Level Selection Committee,
Govt. run CCIs (Implementation of MV)
Murshidabad

Memo No. 685/1(71)/DCPU/Msd

Date : 24/07/2023

Copy forwarded for information and necessary action to :-

1. The Principal Secretary to the Govt. of West Bengal, WCD&SWD, Bikash Bhawan, Kolkata – 700 091.
2. The Joint Secretary to the Govt. of West Bengal, WCD&SW, Bikash Bhawan, Kolkata – 700 091 with a request to make necessary arrangement to publish the notification in the website of Department and the website of the Banglarmukh.
3. The Director, Child Rights and Trafficking, West Bengal.
- 4-6. The Addl. District Magistrate (LR/Gen./Dev.), Murshidabad.
7. The Addl. Executive Officer, Murshidabad Zilla Parishad.
8. The Chief Medical Officer of Health, Murshidabad.
- 9-13. The Sub-Divisional Officer (All), Murshidabad.
- 14-39. The Block Development Officer (All), Murshidabad.
40. The Officer-in-Charge, Social Welfare Section, Murshidabad.
41. The District Social Welfare Officer, Murshidabad.
42. The District Child Protection Officer, Murshidabad.
43. The DIO, NIC, Murshidabad with a request to publish the notice in the district website i.e. www.murshidabad.gov.in
44. The DICO, Murshidabad with a request to publish the notice in his office notice board.
45. The District Employment Officer, Berhampore, Murshidabad.
- 46-71. The CDPO (all), Murshidabad.


District Magistrate & Chairperson,
District Level Selection Committee,
Govt. run CCI (Implementation of MV)
Murshidabad

APPLICATION FORM FOR CONTRACTUAL RECRUITMENT OF OFFICER-IN-CHARGE, CHILD WELFARE OFFICER, COUNSELLOR AND PARAMEDICAL STAFF AT GOVT. RUN CCIs UNDER MISSION VATSALYA, MURSHIDABAD

(Form should be filled in with ball pointed blue/black pen in own hand writing. Incomplete form without attached documents and not delivered in due mandate time will be liable for rejection)

In reference to the Notice vide Memo No.685/DCPU/Msd. dated-24.07.2023 I am willingly to apply for the same and my details particulars are given below.

Recent coloured passport size Photograph (3.5 cmx2.5 cm) to be pasted and duly Signed by the Applicant
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Post Applied for : _____

1. Applicant's Name _____
(In Block Letters)

2. Date of Birth : ____ / ____ / ____ . **Age as on 24/07/2023:** (Y) ____ (M) ____ (D) ____

3. Gender (Male/Female) : _____ **Marital Status** : _____

4. Father's / Husband's Name : _____

5. Category / Caste : _____ (Do you want to claim relaxation in age? If yes, then submit relevant certificate).

6. Address for Correspondence: Village / Street _____

P.O. _____ P.S. _____

Dist. _____ Pin _____

7. Permanent Address : Village / Street _____

P.O. _____ P.S. _____

Dist. _____ Pin _____

Contact No.(Mobile) _____ Email Id _____

8. Educational Qualifications:

Exams Passed	Board/University	Subjects	Year of Passing	Marks obtained	% of Marks	Results/ Division

9. Details of Work Experiences:

(Credential from Head of the office/organisation should be enclosed with NOC from current employer)

Sl No	Name of the Organization/Institution	Key tasks assigned	Period (From – To)

10. Details of Computer Knowledge/Qualifications:

Exams Passed	Institution/University	Subjects	Year of Passing	Marks obtained	Results/ Division	% of Marks

Self-attested photocopies of all proofs in respect of Sl. No. 01 to 10 (except Sl No -1,3 &4) must be attached.

"I hereby declare that all the statements made by me in the application are true, correct and complete to the best of my knowledge and better. I also declare that in case or my statement is round raise or incorrect during any stage of recruitment and thereafter, I shall abide by the decision of the Authority including cancellation of my candidature or appointment under the extant of rules."

Date : _____

Place : _____

Full signature of the applicant