



SILIGURI MUNICIPAL CORPORATION

Baghajatin Road, P.O. Siliguri, Dist. Darjeeling, PIN 734001

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Memo No. 439 /Estt./SMC

Date 13/9/2023

Engagement Notice


Walk-in-interview will be held on 20/09/2023 at 12.00 Noon in the Conference Hall of Siliguri Municipal Corporation for engagement to the post of Community Officer on purely contractual basis. Eligible candidates should report at Establishment Section from 10:30 am to 12 noon with complete Bio-data along with self attested copies of testimonial and original copies of all testimonials should also be produced before the interview board for necessary verification.

Details of the post and eligibility criteria:

Name of the Post	Community Officer
No. of Posts	03
Mode of Recruitment	Walk in-interview/viva voce
Age as on 01/09/2023	25 – 40 years
Minimum Educational qualification with experience	Essential: Bachelor Degree Preferably sociology/social works or any other branch of social science. Experience: Candidate having experience in Urban Community Development will be preferred.
Consolidated Pay	Rs. 12,000/- per month.

Terms & Condition for engagement:-

- 1) The engagement is purely contractual basis for six (6) months. After expiry of six (6) months of satisfactory service, agreement will be done for further six (6) months & subsequent half yearly renewal will be made based on satisfactory performance. No demand for permanent post will be entertained.
- 2) The normal duty hour is between 10:00 am to 4:30 pm though in the time of emergency or urgency the duty hours would be increased as to render public service in due time.
- 3) No termination/retirement / pensionary benefit will be considered.
- 4) 15 days prior notice will be required from either side in case of tendering resignation or termination.
- 5) No T.A/D.A. will be provided at the time of interview or else case.
- 6) The selected candidates have to join at Siliguri Municipal Corporation within 7 (seven) days from the date of issue of the engagement letter.
- 7) The admission to the interview is purely provisional subject to determination of the candidate's eligibility in terms of the advertisement. The authority reserved right to cancel invalid application without further notice.
- 8) The candidate required to reach the venue at least 30 minutes before the commencement of the interview with all the original documents & also Xerox copies for verification.
- 9) The candidates detected while adopting or making an attempt to adopt unfair means during the hours of interview shall be liable to expulsion from the premises.


Commissioner
Siliguri Municipal Corporation