AI ENGINEERING SERVICES LIMITED
(A WHOLLY OWNED SUBSIDARY OF AI ASSESTS HOLDING LIMITED)

Ref. No.: AIESL/HR-HQ/2023/3974   **Date: 21/12/2023**

GRADUATE ENGINEER TRAINEE- SUPPORT SERVICES

AI Engineering Services Limited (AIESL), is an Aircraft Maintenance and Repair Organization (MRO) approved by DGCA (India) under CAR 145, to undertake MRO activities in India. AIESL invites applications from Indian Nationals fulfilling the requirements as on 1st January, 2024 to fill up posts of "GRADUATE ENGINEER (TRAINEE)" and also to form a panel for future requirements, on a "Fixed Term Employment" basis for an initial period of five years and further extension based on the Company's requirement and subject to performance of the candidate. The selected candidates may be posted at any region/station of the company depending upon the requirement of AIESL.

1. Number of Vacancies:

Total estimated present and future vacancies are as follows, which may, however, vary depending upon actual requirement of AIESL.

Locations: Delhi, Mumbai, Kolkata, Hyderabad, Nagpur and Thiruvananthapuram.

Distribution of vacancies: Total-74 (Delhi-24 Mumbai-22, Kolkata-3, Hyderabad-3, Nagpur-7, Thiruvananthapuram-15.)

Reservation and concessions/relaxation for SC/ST/OBC/Ex-Servicemen candidates would be as per Government Directives in this regard.

2. Eligibility Criteria as on 1st January, 2024.

Qualification

Candidates with B.E/ B. Tech Degree in Aeronautical/ Mechanical /Electrical/ Electronics/ Telecommunications/ Instrumentation/ Electronics & Communication/ Industrial/ Production/ Chemical Engineering or its equivalent from a Govt. recognized Institute/ University and with a valid **GATE Percentile** of 80% & above (75% & above for SC/ST/OBC) may apply only through application in the prescribed format as attached. On scrutiny of the applications, Management would decide the number of candidates to be called for the interview for filling up vacancies mentioned and to form a panel for future requirements.

Age Limit as on 1st January 2024

General/EWS   : Category: Not above 28 yrs.
OBC   : Not above 31 years.
SC/ST   : Not above 33 years.

Ex-Servicemen: Upper age limit of 28 years would be relaxed to the extent the candidate served in a regular post in Army/Navy/Air Force before retirement/release or discharge from such post plus three years.

3. Emoluments

Graduate Engineer Trainee – Support Services cadre will be paid a stipend of Rs. 40,000/- during the first year of training. Thereafter, will be graded as Assistant Engineer, subject to completion of training and performance assessment/level examination, etc. and will be paid an all inclusive emoluments ranging between Rs. 59,000/-p.m. to Rs. 79,000/- p.m. over a period of four years (excluding training period), depending upon the length of service/experience.

Service Bond

Selected candidates will be required to execute a bond to complete training and serve the company for a minimum period of **5 years.** On being appointed as Assistant Engineer, a bond guarantee to reimburse the company an amount of **Rs. 3 Lakh** in the event of his/her leaving before completion of the bond period of **5 years.**

Period of Contract

Fixed Term Contract for a period of 5 years (including Training period) which may be extended for further period based on performance and requirement of AIESL. The candidates will have a career in the organization as per Fixed Term Employment Scheme (FTE Scheme of AIESL).

4. HOW TO APPLY:

Candidates who wish to apply are advised to print the Application Format attached below, and send the duly filled self attested application through Post/ Speed post/ Courier at following address in an envelope that must be super scribed with **'Application for the post of Graduate Engineer Trainee- Support Services'** and additionally, you should complete and submit your information via the Google Forms link provided in AIESL website.

> To,
> **Chief Human Resource Officer**
> AI Engineering Services Limited
> Personnel Department,
> 2nd Floor, CRA Building,
> Safdarjung Airport Complex,
> **Aurobindo Marg, New Delhi – 110003**

The last date of receipt of application is 17:00 hours on 15th January, 2024 on the above address. Applications received after the last date will not be entertained.

Applicants serving in Government/ Semi-Government/ Public Sector Undertakings/Autonomous bodies /institutions funded by government should apply through proper channel and also submit NOC from their present employer prior to interview. Otherwise, candidature will not be considered for the post.
Therefore, candidates are required to obtain the same before applying. Further, it is mandatory to produce the same NOC at the time of Document Verification.
Management reserves the right to change in above schedule/ conditions, based on requirements.

a) **Self-attested copies of supportive documents in respect of:**

   1. Educational Qualification (i.e. SSC, HSC, 1st year, 2nd year 3rd year and 4th Year Graduation or higher education with mark sheets for each year), as applicable.

   2. Date of birth proof (Original School Leaving Certificate or attested photo copy duly signed by the Principal of same School/College and SSC passing certificate.)

   3. The Demand Draft for an amount of Rs. 1,500/- (Rupees One Thousand Five Hundred only) drawn in favour of AI Engineering Services Limited, payable at New Delhi (Not Applicable for SC/ST/Ex-Servicemen). Application fee, once remitted, shall not be refunded under any circumstances even if rejections of application due to ineligible for that applied post.

   4. Application without the prescribed fee would not be considered and summarily rejected.

   5. Caste Certificate in original in the prescribed format along with self- certified photo copy in case of SC/ST/OBC candidates.

   The application, in the prescribed format, must be submitted along with the above mentioned requisite documents. Original Certificate should not be submitted with the application, but should be brought for verification along with one set of photocopies. The Company is not responsible for returning any original or copies of certificates/testimonials submitted along with the application. Candidates who fail to produce the original testimonials for verification may not be allowed for the Selection process.

b) Candidates belonging to OBC Category must submit a duly attested photocopy of Non-Creamy Layer certificate issued in current financial year in the format as prescribed by Government of India and issued by the Competent Authority. The certificate, inter-alia, must specifically state that the candidate does not belong to socially advanced sections excluded from the benefits of reservation for OBC in civil posts and services under the Government of India. The Certificate should also contain the Creamy Layer Exclusion clause. The Certificate produced by the candidates of OBC community should be as per the Central List of OBCs published by the Government of India and not as per State List.

c) Candidates, who are working as Contractual Employee in Government / Semi- Government / PSUs / Autonomous bodies or institutions funded by government, also have to produce NOC mandatory.

5. SELECTION PROCEDURE

Selection procedure involves personal interview of the candidates who prima facie meets eligibility criteria & Pre-Employment Medical Examination. The short listed candidates will be inducted as per vacancies subject to being found FIT in the Pre-Employment Medical Examination.

GENERAL CONDITIONS:

a) The short listed candidates will be considered for engagement on the fixed term Contract basis, subject to their medical fitness prescribed for the post. The selected candidates may be posted in any station/ region of the Airline.

b) Candidates will have to bear the cost of the Pre-Employment Medical examination(s). Any additional tests, if required, the additional cost thereof will also have to be borne by the candidate.

c) Reservation and concessions/relaxations to SC/ST/OBC/Ex-Servicemen candidate would be extended as per Government Directives in this regard.

d) SC/ST candidates fulfilling the requirements and appearing for Personal Interview residing beyond 80 KMs. from the Test Centre and not employed in any Government/Semi-Government/Public Sector Undertaking or Autonomous Bodies will be reimbursed second class to and fro rail/bus fare by the shortest route as per rules, on production of evidence to that effect.

e) Applications which are unsigned/incomplete/mutilated/received after the prescribed date and time will be rejected.

f) The applicant must ensure that they fulfill all the eligibility criteria as on 01/01/2024 and that the particulars furnished by them in the application are correct in all respects. Candidates failing to bring the relevant original and photocopy of testimonials will be disqualified. At any stage of the Selection Process, if the particulars provided by the candidate in the application or testimonials supplied are found incorrect/false or not meeting the eligibility requirements prescribed for the post, the candidature is liable to be rejected and, if appointed, services terminated without giving any notice or reasons thereof.

g) Any canvassing by or on behalf of the candidate or bringing political or other outside influence with regard to their engagement/selection will be considered as DISQUALIFICATION.

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For Office Use Only

PI DATE

REMARKS - ELIGIBLE/NOT ELIGIBLE

ANY OTHER

_____

FORMAT OF APPLICATION

To,

Chief HR Officer
AIESL- Personnel Department,
2nd Floor, CRA Building, Safdarjung Airport Complex,
Aurobindo Marg, New Delhi — 110003.

POSITION APPLIED FOR
(Write in Capital Letters): _____

Paste recent Colour Photograph and sign across (Passport size)

Choice of Preferred Location:

1. 1st Preference: _____
   2nd Preference: _____
   3rd Preference: _____

2. Full Name (in Blockletters): _____
   First   Middle   Surname

a) Father's Name _____

3. Date of Birth (DD/MM/YYYY) _____

4. Age As On 01/01/2024: Years_____Months_____Days_____

5. Place and State of Birth: _____

6. Mailing Address:_____

_____

_____ Pincode: _____

a) Telephone No.(Residence with STD Code): _____

b) Mobile: _____ c) Email:: _____

7. Gender (please tick whichever applicable) :   MALE / FEMALE

8. Marital Status: Mark "X" in appropriate Box.

Unmarried	Married	Divorce	Widow(er)	Separated

9.

9a) Nationality:	9b) Religion:

i) Do you have fluency in English   : Yes / No

ii) Conversant with local language   : Yes / No

iii) Proficiency in Computer Skills   : Yes / No

10. a) Whether EWS/SC/ST/OBC/OTHERS: (Also mention sub-caste):

	SC	ST	OBC	OTHERS	EWS
Sub Caste					

 (Indicate category to which you belong by marking "X" in the appropriate box and also mention **sub-caste**)

i) If SC/ST — attach copy of the caste certificate as per Central Govt. Format.

ii) If OBC, furnish current certificate including the "Non-Creamy Layer Clause". OBC Community should be as per the Central List of OBCs published by the Govt. of India.

iii) If EWS, for claiming the benefit applicable to Economically Weaker Section Category (EWS), candidates have to produce latest Income and Asset Certificate issued by the Competent Authority, in the prescribed format, failing which such candidates would be considered as General category. The Income and Asset Certificate shall be valid for the financial year 2022-23 and shall be prepared on the basis of income and asset verification for the financial year 2021-22

b) **Whether Ex-Servicemen**   :   YES / NO

 (If yes, furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents.)

c)   **Whether working in any Govt./Semi-Govt. / Public Sector Undertaking or autonomous body.**

 (If "YES" enclose "No Objection Certificate")   YES / NO

11. Educational Qualifications: (Matriculation / SSC onwards)

Examination(s) passed (Specify Degree /Diploma/ Course)	Name of the University / Institution	Date, Month and year of passing	Duration	Percentage of Marks (Class / Division)
10th (SSC)				
12th (HSC or pre-degree)				
B.E/B. Tech				
Additional Qualifications				

Candidates <u>must carry</u> all original testimonials along with a set of self-certified photo copy of academic qualifications

12. Details of related **Work Experience:** (Period / Capacity / Salary): (Attach separate Sheet if required)

Name of Company	Period of Employment	Position held	Nature of job

13. Particulars of Demand Draft (in favour of **AI Engineering Services Ltd.** Payable at New Delhi)

Name & Address of the issuing bank and branch.	Date of issue	Demand Draft No.	Amount

14. Do you have any relative working in AI Engineering Services Ltd. / AI Airport Services Ltd. / Hotel Corporation of India Ltd./ Airline Allied Services Ltd. (AASL). If yes, furnish the details as follows:

Name	Designation	Company	Relationship

15. **<u>Declaration:</u>** I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfill the eligibility criteria according to the advertisement, then my candidature will be rejected / services terminated at any time without giving any notice or reason therefor.

Place:

Date: (Signature of the Applicant)

Copy of following documents must be attached with the application
(Please also bring all ORIGINALS for verification along with self-attested photo copies)

1	Application Fee, wherever applicable	
2	Two additional recent passport-size photographs	
3	School leaving Certificate as proof of age	
4	Caste Certificate in case of SC/ST/OBC/EWS	
5	Matriculation Mark-sheet and SSC Passing Certificate	
6	Degree Mark-sheet and Passing Certificate (with copies of Mark-sheets of all Semesters), as applicable	
7	All Other Mark-sheets / Certificates	
8	Discharge Certificate in case of Ex-Serviceman	
10	Experience Certificate(s) (if any)	
11	Applicants working in Government/ Semi-Government/ Public Sector Undertakings or autonomous bodies, to submit NOC from their organization.	