



ADVERTISEMENT

Engagement of NGOs for Recruitment of RogiSahayaks at Islampur BPHCs

No. 1100/Genl./Health Dated: 20/12/2023

As per guideline for setting up RogiSahayata Kendra under National Rural Health Mission as referred in Memo No. HF/O/MS/W-03/13/PART-II/Part file dated 19.02.2015 issued by the Secretary Health & family Welfare & State nodal Office, RSBY, Govt. of West Bengal Expressions of Interest (EOI) are invited from the NGOs of Uttar Dinajpur District for recruitment of RogiSahayaks:

Sl No.	Name of Unit	Requirement of RogiSahayak
1.	Islampur BPHC	1

Mode of selection of NGOs and advertisement will be published inviting Expressions of Interest (EOI) from eligible NGOs stating in the brief nature of work in newspaper; websites, notice boards etc. and cutoff date with one month's time is fixed from the date of issue of this notice.

All the applicant NGOs will be screened on the following eligibility and selection criteria and as per the merit list-

Eligibility Criteria:

- Valid registration under Societies Act of 1961 or similar Act.
- Annual return submitted to the Register of Societies for FY 2022-23.
- Last three years external audit done.
- Work experience in the health or other development sector.
- Registered office situated in the district.
- Last date for submission of Expressions of Interest: **29/12/2023**.

Selection Criteria:

Scores may be allocated on the following points to the applicant NGOs to prepare a merit list for selection:

- Experience of work of similar nature / interpersonal awareness generation activities in the district.
- Numbers of years of work experience in health sector in the district.
- Numbers of years of work experience in other development sectors related to health-Education, Sanitation, Nutrition, Mother & Child welfare.

Terms of Reference:

- The following TOR may be applicable for the NGO selected.
- The NGO would select and provide Rogi Sahayaks, as per the eligibility criteria, to the hospital.
- It would be responsible for the punctuality and attendance, and performance of the Rogi Sahayaks.
- All necessary furniture and documents for smooth operation, as well as drinking water & toilet facilities, would be provided by the hospital authorities.
- NGO would fix one person from their organization for supervision of work of the RogiSahayakKendras and liaison with hospital authorities.
- The persons will work of the RogiSahayak Kendra only and no other job from the hospital or NGO should be entrusted on them during their working hours in the counter.
- NGO having the requisite qualification as mentioned below and minimum of one year continuous working experience of the organization in the health sector will be allowed to participate in the Eol.
- NGO with valid society registration certificate.
- They have to submit audited accounts of the last three years.
- NGO with regular office set up in the concerned District

Shahinif

Convenor,

Sub-Divisional Selection Committee,

Rogi Sahayata Kendra

&

Sub-Divisional Officer, Islampur,

Uttar Dinajpur

Sub-Divisional Officer
Islampur, Uttar Dinajpur



EXPRESSION OF INTEREST

In response to the notice inviting Expression of Interest (EOI) as per the advertisement, vide your Memo No _____ dated _____ on behalf of below named NGO;

Name of the NGO	
Registration No.	
Address & Contact No.	

Would like to express our interest to participate in operationalization of the Rogi Sahayata Kendra at:

Sl. No.	Name of BPHC / RH	Place you want to Apply (write Yes or No)
1.	Islampur BPHC	

Submitting the Following documents:

1	Valid registration under Societies Act of 1961 or similar act.	
2	Annual return submitted to the Register of Societies for FY 2020-21, FY 2021-22 & FY 2022-23	
3	Last three years external audit done.	
4	a. Work experience in health or other developmental sector related to health- Education, Sanitation, Nutrition, Mother & Child welfare.	
5	Register office situated in the district of Uttar Dinajpur	

If selected, our organization is ready to enter into an agreement (Execution of MoU) with the selection committee and will be held overall responsible as laid down in the guideline of RKS under NRHM & will ensure that:

- 1 We will adhere to the terms of contract.
- 2 We will submit monthly report.
- 3 We will engage one nodal person, who will coordinate with the Primary Health Centre Rural Hospital & RKS on all the issues.
- 4 We will abide by the Terms of Reference.
- 5 We will abide by the cancellation, Replacement, Suspension & Termination clauses as laid down.

Officials of the Organizations	Name	Signature	Contact No.	Stamp size photograph to be attached
Chairman / President				
Secretary				
Treasurer				



(SUBMIT THIS LETTER IN ORIGINAL WRITING PAD OF YOUR ORGANIZATION.)

To,
THE CONVENOR,
SUB-DIVISIONAL SELECTION COMMITTEE, ROGI SAHAYATA KENDRA
&
SUB-DIVISIONAL OFFICER, ISLAMPUR,
DIST. UTTAR DINAJPUR

Sir,

With due respect, I on behalf of our organization is submitting the Expression of Interest, vide advertisement No. _____ dated. _____ in the given format by your office which is enclosed herewith for taking necessary action.

Thanking you,

Yours faithfully,

President / Secretary
(With office seal)