



दामोदर घाटी निगम/Damodar Valley Corporation
मानव संसाधन विभाग/ Human Resource Department
डीवीसी टावर्स, वीआईपी रोड, कोलकाता-700054/DVC Towers, VIP
Road, Kolkata -700054



NOTICE FOR ENGAGEMENT OF PART-TIME CONSULTANT (RAILWAY) IN DVC

(Advt. No. PLR/Part-Time Consultant/2024/01 Dated 11/02/2024)

Damodar Valley Corporation (DVC), a statutory organization, under the Ministry of Power, Government of India, and one of the premier power utilities in India engaged in Thermal/Hydel Power Generation, Transmission & Distribution, Water Management and foraying into Renewables and Mining area with own mines at Tubed, with its Head Quarter located at Kolkata and field formations spread across West Bengal & Jharkhand invites **ONLINE** applications from **retired Indian Railway Traffic Service (IRTS) officers** as Part-time Consultants.

DVC having a total Generation Capacity (Thermal + Hydel) of 6687.2 MW & Solar 3.923 MWp, has a massive expansion plan of Renewables (5500 MW) and Super Critical and Ultra Critical Thermal Generation of (3720 MW). DVC also supplies water to industries, Municipal Corporations etc. For details on Plants/Stations of DVC, please visit the DVC website www.dvc.gov.in

1. ELIGIBILITY CRITERIA FOR ENGAGEMENT OF PART-TIME CONSULTANTS

Sl. No.	Post Name	Post Level	No. of Posts	Essential Qualification and Experience Required	Position held at the time of retirement
1	Part-Time Consultant (Railway)	CMD & Directors level	1 (One)	Superannuated IRTS officials.	Worked in Railway's Operation or Commercial Department.

Place of Posting: HQ, DVC, Kolkata (May need to visit other projects of DVC, located in Jharkhand and WB as per requirement & different Coal Companies/Railway & Govt. offices).

Period of engagement: One (1) Year from the date of engagement.

Note:

- (i) The Part-Time Consultant should be a superannuated Indian Railway Traffic Service (IRTS) officer having considerable experience of functioning of Railway's Operation and Commercial Departments.
- (ii) The Part-Time Consultant should have effective communication and interpersonal skills with a strong flair for in-depth liaisoning for coal rakes and other related issues with Indian Railways.
- (iii) VRS optees will not be considered.

Job Description: Liaisoning & Coordination with railways for DVC which will help DVC in holistic way for rail logistics related operational & commercial matters.

2. AGE LIMIT

The maximum age limit for serving as Part-time Consultant will be 65 years.

3. TERMS AND CONDITIONS FOR ENGAGEMENT OF PART-TIME CONSULTANT

- a. Part-time Consultants would work for a **maximum of 10 days in a month** and will draw consolidated monthly remuneration computed on a per-day basis (considering 26 days in a month) based on last pay drawn at the time of retirement minus Pension. No annual increment/percentage increase and no Dearness Allowance during the contract period are admissible.
- b. **In cases where Pension is not applicable**, Part-time Consultants would be paid for a maximum of 10 days in a month and will draw consolidated monthly remuneration as mentioned in **Table-A** below computed on per day basis (considering 26 days in a month).

TABLE-A

Level of Part-time Consultants	Monthly Consolidated Remuneration where Pension is not applicable
B5 & Below levels	Rs. 35,000/-
M1 to M4 level	Rs. 45,000/-
For M5 level	Rs. 55,000/-
For M6 level	Rs. 65,000/-
For M7 level	Rs. 75,000/-
For M8 level	Rs. 90,000/-
For M9 level	Rs. 1,20,000/-
CMD & Directors level	Rs. 1,50,000/-

- c. The total monthly consolidated remuneration and the pension drawn by the Part-time Consultant shall not exceed the last pay drawn by him/her calculated at the current rates of Dearness Allowance (DA).
- d. Part-Time Consultants would be entitled to TA/DA and other boarding/lodging charges as per entitlement applicable to the existing DVC employees of equal grades whenever tours are undertaken for the jobs related to assignment. The Part-time Consultant (retired) shall not be allowed foreign travel at organization expenses.

- e. **Drawal of Pension:** A retired employee appointed as Part-time Consultant shall continue to draw pension and the dearness relief on pension during the period of his/her engagement as Part-time Consultant. His/her engagement as Part-time Consultant shall not be considered as a case of re-employment.
- f. **Working Hours:** Working hours shall be as per DVC applicable rules. However, in exigencies of work, they may be required to sit late and may be called on Saturday/Sundays or other holidays. Compensatory leave shall be granted as per extant rules of DVC for additional hours or odd hours or holidays.
- g. **Cooling-off Period:** No retired Government official shall be eligible for engagement as Part-time Consultant unless there is a gap of Fifteen (15) days between his/her retirement and engagement as Part-time Consultant.
- h. **Termination of Engagement:** The contract shall remain terminable by giving 1 (One) month's prior notice from either side. DVC may terminate the engagement under any condition as mentioned below:
 - (i) The Part-time Consultant is unable to address the assigned works.
 - (ii) Quality of the assigned works is not to the satisfaction of DVC.
 - (iii) The Part-time Consultant fails in the timely achievement of the target as finally decided by DVC.
 - (iv) The Part-time Consultant is found lacking in honesty and integrity.
- i. **Tax Deduction at Source (TDS):** The Income Tax or any other tax liable to be deducted, as per the prevailing rules, shall be deducted at source from the monthly remuneration of Part-time Consultants. A TDS certificate to that effect shall be issued by the concerned DDO on demand.
- j. **Miscellaneous:** During the period of engagement in DVC, whatsoever, it may be as in case of regular employee, the following will not be applicable:
 - (i) Leave Travel Assistance (LTA).
 - (ii) Provident Fund (PF).
- k. **Rights of DVC:** DVC reserves the right to cancel the Notification/Advertisement and not go for engagement of Part-time Consultant(s) at any stage. It may accept or reject any or all applications, without giving any reasons thereof, whatsoever.

4. CONFIDENTIALITY OF DATA AND DOCUMENTS

- a. The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for DVC shall remain with DVC.
- b. The appointed Part-time Consultant must maintain the integrity and secrecy of the documents or data collected during the course of his/her engagement and shall not engage himself/herself with any other business/organization during his/her tenure. The Part-time Consultant shall perform his/her duties with due diligence.
- c. The Part-time Consultant shall be bound to hand over the entire set of records of assignment to DVC before the expiry of the contract and before the final payment is released by DVC.

- d. **Signing of Documents:** The Part-time Consultant will not pass bills pertaining to the Department and will not supervise or control the day-to-day work of DVC.

5. CONFLICT OF INTEREST

- a. The Part-time Consultant appointed by DVC shall in no case represent or give opinion or advice to others in any matter which is averse to the interest of DVC, nor will he/she indulge in any activity outside the terms of the contractual assignment.
- b. The Part-time Consultant will not be entitled to any claim or any other benefit/compensation admissible to regular employees of DVC. The engagement does not grant the Part-time Consultant any right for future employment /regularization of service in DVC.

6. GENERAL INFORMATION AND INSTRUCTIONS

1. Only Indian Nationals are eligible to apply.
2. All qualifications should be from Universities/Institutions recognized and approved in India.
3. While applying for the post, the applicant must ensure that he/she fulfils the eligibility criteria and other norms as mentioned in this Advertisement and the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility criteria and /or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is/ are detected even after appointment, his/her services are liable to be terminated without any notice.
4. CVC guidelines issued from time to time will be followed before engagement of retired employee as Part-time Consultant.
5. DVC reserves the right to cancel/restrict/enlarge/ modify/ alter the recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason thereof.
6. Any subsequent amendment/notice/corrigendum etc., if any, shall be made available on the DVC website only. As such, applicants are advised to keep visiting DVC <https://www.dvc.gov.in/cms-web/recruitment-notices> regularly for important updates till the completion of the recruitment process for the posts.
7. The engagement does not confer any claim on the selected candidate for regular appointment in DVC.
8. The engagement is purely temporary in nature.
9. No interim correspondence will be entertained on any account during the recruitment process. Canvassing in any form will be treated as disqualification.
10. Legal jurisdiction will be only at any appropriate court in Kolkata in case of any dispute.

7. HOW TO APPLY

Mode of Application: Applicants should apply through DVC's Online Registration System only. The Online Application facility will be available on the official website of DVC <https://www.dvc.gov.in/cms-web/recruitment-notice> (Under Careers→ Recruitment→ Recruitment Notices) and will remain activated from 11:00 A.M onwards of 11/02/2024 to till 23:59 hrs of 25/02/2024. No other means/mode of application shall be accepted.

Before applying ONLINE, candidates are advised to read the Detailed Advertisement/Notification carefully and must ensure that they fulfill the essential requirements of the Post and other conditions as mentioned in the Notification.

Following Information/documents to be kept ready before applying ONLINE:

One recent scanned photograph of size 3.5cm X 3.5 cm and signature **upload png, jpg, jpeg file only** of size **max file size 2mb** to be uploaded while applying. The photograph should be with clear front view of the applicant without cap or sunglasses. Photograph and signature are mandatorily to be uploaded.

- a) Scanned copy of documents to be uploaded relating to: Degree Certificates of Educational or Professional Qualifications (mandatory to be uploaded). **pdf file only (Max-Size : 2MB)**
- b) Scanned copy of documents to be uploaded relating to Experience Certificate(s), Copy of PPO Book, Last Pay Certificate issued by the employer as on date of Superannuation, Release/Termination Order, Proof of Identity, etc. as applicable. **pdf file only (Max-Size : 2MB)**
- c) Valid **E-Mail ID & Contact No.** of the applicant, which shall remain valid for at least 6 (six) months from the date of this notification.
- d) After having arranged all information/documents, applicants should visit the DVC website www.dvc.gov.in and follow the instructions given in this detailed Notification/Advertisement. **Step 1** is to fill in all the particulars in the Online Application Form. After filling in the details, the applicants can edit the data and update. **Step 2** is to upload the photograph and signature etc **Step 3** is to Preview the application form and then final **Step 4** is to **SUBMIT** the application. Application once submitted cannot be edited. Only Submitted applications shall be accepted.
- e) After successful submission of the online application including uploading of scanned photograph & signature, a Unique Registration/Application Number will be generated and thereafter the applicants need to retain the application so made. Application without system-generated number will not be accepted in any case.
- f) Applicants are advised to retain the Online Application Form for future reference.
- g) All details regarding selection process shall be hosted on the DVC website www.dvc.gov.in (**Under Careers→ Recruitment→ Recruitment Notices**) only. No individual call letters will be sent separately to shortlisted candidates for appearing for

Interview.

- h) The candidates will be required to bring along the **ORIGINAL CERTIFICATES** of all supporting documents such as Certificates of Experience, Educational/Professional Qualification and Degree Certificates, PPO Book, Release/Termination Order, Proof of Date of Birth, ID Proof, etc. at the time of Interview along with a set of photocopies of each (self-attested) and print out of ONLINE Application generated at the time of the registration.
- i) No hard copy of the Online Application Form or certificates/testimonials to be sent to DVC HQ before appearing for the Personal Interview.
- j) No request with respect to the change in any data entered by the candidate will be entertained once the application is submitted successfully.
- k) Only ONLINE applications will be accepted. Application forms not filled in correctly or incomplete application forms will not be considered.
- l) Economy class Air fare or first-class AC train fare shall be paid for attending the interview on production of documentary proof.

8. IMPORTANT DATES:

Opening Date of ONLINE Application	11/02/2024 (From 11:00 A.M onwards)
Closing Date of ONLINE Application	25/02/2024 (Till 23:59 hrs)
List of Shortlisted candidates, Date, Time & Venue for In-person	Shall be notified later on the DVC website only www.dvc.gov.in (Under Careers → Recruitment → Recruitment Notices)
Helpline No:- 033-6607-2539/32/04 (For Eligibility related queries)/033-6607-2849 (For technical issues) (During Official working hours only) Email-ID: recruitment@dvc.gov.in	

Note: Any corrigendum and subsequent changes in Date of Interview, Venue, etc. will be notified on DVC website only. Therefore, all applicants are requested to visit the DVC website www.dvc.gov.in (Under Careers → Recruitment → Recruitment Notices) regularly for important updates.

Executive Director (HR)
For & on behalf of DVC