



West Bengal Health Recruitment Board

BENFISH TOWER, (1st, 2nd & 3rd Floor)

GN-31, Sector-V, Salt Lake, Kolkata - 700091

www.hrb.wb.gov.in, Phone : 2357-0085

Advertisement No.: R/ Director of Homoeopathy/ 11/2024

Dated: 07.03.2024

Recruitment for Director of Homoeopathy

A- Introduction:

Online applications are invited from Indian Citizen for recruitment to the Post of Director of Homoeopathy under Health & Family Welfare Department, Government of West Bengal.

Only online registration & submission of Application will be allowed on the website (www.hrb.wb.gov.in) between **12.03.2024 (From 10:00 AM) to 28.03.2024 (Till 02:00 PM)**.

Appointments are Temporary but likely to be Permanent.

The relevant rules and necessary particulars are stated in the following paragraph:

A candidate should verify from the notified eligibility criteria to ascertain whether he/ she is eligible for submission of application. The conditions prescribed cannot be relaxed. The recruitment will be made by selection DIRECT RECRUITMENT following method prescribed below. However, if a large number of applications are received as a result of Advertisement, the Board for the purpose of short-listing may hold a preliminary examination.

B- Scale of Pay:

PB-5, Rs. 37400- 60000/- Grade Pay – Rs.8,700/- (ROPA 2009) Level 21 Rs. 123100/- (ROPA 2019).

C- Anticipated Vacancies:

Name of the Post - Director of Homoeopathy		
Post	Director of Homoeopathy	Total
Gender	Male, Female	
Marital Status	ALL	
UR	1	1
UR (E.C.)	0	0
UR (Ex-Serviceman in Group-C Post)	0	0
UR (Ex-Serviceman in Group-D Post)	0	0
UR (Meritorious Sports Person)	0	0
SC	0	0
SC (E.C.)	0	0
SC (Ex-Serviceman in Group-C Post)	0	0
SC (Ex-Serviceman in Group-D Post)	0	0
ST	0	0
ST (E.C.)	0	0
ST (Ex-Serviceman in Group-D Post)	0	0
OBC-A	0	0
OBC Category-A (E.C.)	0	0
OBC Category-A (Ex-Serviceman in Group-D Post)	0	0
OBC-B	0	0
OBC Category-B (E.C.)	0	0

OBC Category-B (Ex-Serviceman in Group-D Post)	0	0
EWS	0	0
EWS (E.C.)	0	0
EWS (Ex-Serviceman in Group-C Post)	0	0
EWS (Ex-Serviceman in Group-D Post)	0	0
Unreserved (PWD)	0	0
SC(PWD)	0	0
TOTAL	1	1

The anticipated vacancies may change before the date of publication of Merit List. In case of any changes in vacancies it would be notified subsequently.

D- Qualification as per recruitment rules:

I. Qualifications:

Essential:

- (i) Bachelor degree in Homoeopathy from a recognized University or Institute as included in the Second Schedule of the Homoeopathy Central Council Act, 1973;
- (ii) Post Graduate qualification in Homoeopathy of a recognized University; and
- (iii) 10 (ten) years' experience as teacher or Homoeopathic Medical Officer in a recognized Homoeopathic Institution/ Hospital including not less than 5 (five) years' Administrative experience;

Desirable:

Research experience or Publication works in Homoeopathy.

Registration: Candidates must be registered either in Part 'A' of the State Register of Homoeopathic Medical Practitioners maintained by the Council of Homoeopathic Medicine, West Bengal or in Part -I of the Central Register maintained by the Central Council of Homoeopathy.

Note:

Doctors holding following posts of Principal of any Medical College & Hospital, Superintendent of any Medical College & Hospital, Assistant Director of Homoeopathy, Deputy Superintendent, District Medical Officer (AYUSH), Inspector of Homoeopathy, Residential Medical Officer, Head of the Department of any Institution etc. may be considered of having administrative experience.

II. Method of Recruitment: - By selection (direct recruitment).

E- Age:

Not more than 55 years on the 1st day of January of the year of advertisement:

Provided that the upper age- limit shall be relaxable for the persons having substantive appointment under the Government.

Note:

- i. "Substantive Appointment" means an appointment made under the provisions of the rules after due selection by prescribed method of recruitment and also includes appointment on probation (FD Notification No. 6060-F

Dated 25/06/1979).

ii. The candidate whose age is within the prescribed limit as mentioned above and does not require any age relaxation should not fill up the field "Age relaxation" while filling up the online application form.

For age proof, admit card or mark sheet of **Secondary** or **Xth standard Examination** or any Government ID Proof have to be submitted (which one contains the D.O.B. of the candidate).

****D.O. B: Date of Birth.**

F- FEE:

Candidates must submit the online application fee amounting Rs. 210/- (Rupees two hundred ten) only through Banks participating in the GRIPS (Govt. Receipt Portal System).

Money order, Cheque, Bank Draft, and Cash etc. shall not be accepted.

No application shall be considered unless accompanied by the requisite application fee excepting Candidates belonging to SC/ST category of West Bengal and persons with disabilities specified under Disabilities Rule, 1999 (certificates obtained before the Advertisement date) who do not require to pay any fee. Such exemption of fee is, however, not applicable to any OBC candidate.

No claim for refund of the fee shall be entertained nor shall it be held in reserved for any other examination.

G- Relaxation Clause:

Section	Relaxation Year	Fee Type	Part Fee
Unreserved	0 Years	Not Exempted	
Scheduled Caste	0 Years	Exempted	
Scheduled Tribe	0 Years	Exempted	
OBC-A	0 Years	Not Exempted	
OBC-B	0 Years	Not Exempted	
Unreserved (PWD)	0 Years	Exempted	
Relaxable for the persons having substantive appointment under the Government.	1 Years	Not Applicable	

H- Marks Distribution:

Academic Marks	Experience Marks	Interview Marks	Written Marks
75.00	10.00	15.00	0.00

I- Marking Criteria:

i) Marking Criteria for Qualification:-

SI No.	Qualification	Total Marks	Distribution Category	Segregation	Additional Attempt	Marks deduction per additional attempt	
1	Bachelor degree in Homoeopathy from a recognized University or Institute as included in the Second Schedule of the Homoeopathy Central Council Act,1973	50.00	Percent	Not Applicable	To be evaluated	Upto Section	Marks
						1	0.50
						2	1.00
						3	1.50
						4	2.00
						5	2.50
						6	3.00
						7	3.50
						8	4.00
						9	4.50
						100	5.00

2	Post Graduate qualification in Homoeopathy of a recognized University	20.00	Full	Not Applicable	To be evaluated	Upto Section	Marks
						1	0.50
						2	1.00
						3	1.50
						4	2.00
						5	2.50
						6	3.00
						7	3.50
						8	4.00
						9	4.50
100	5.00						
3	Ph.D. in Homoeopathy	5.00	Full	Not Applicable	Will not be evaluated	Not Applicable	
4	Research experience in Homoeopathy	5.00	Percent	Not Applicable	Will not be evaluated	Not Applicable	
5	Publication works in Homoeopathy (in Indexed Journal)	5.00	Percent	Not Applicable	Will not be evaluated	Not Applicable	
6	Candidates must be registered either in Part 'A' of the State Register of Homoeopathic Medical Practitioners maintained by the Council of Homoeopathic Medicine, West Bengal or in Part -I of the Central Register maintained by the Central Council of Homoeopathy.	0.00	Full	Not Applicable	Will not be evaluated	Not Applicable	

ii) Marking Criteria for Experience:

SI No.	Category	Total Marks	Minimum Month	Distribution Category	Segregation
1	10 (ten) years' experience as teacher or Homoeopathic Medical Officer in a recognized Homoeopathic Institution/ Hospital including not less than 5 (five) years' Administrative experience	10.00	120	Full	Not Applicable

Requisites:

Requisites for Qualification:

I. Bachelor degree in Homoeopathy from a recognized University or Institute as included in the Second Schedule of the Homoeopathy Central Council Act,1973:

- Candidates are requested to upload all years' Mark Sheets including supplementary mark sheets, if any, along with passed certificate of bachelor degree in Homoeopathy from a recognized University or Institute as included in the Second Schedule of the Homoeopathy Central Council Act, 1973, in the space provided for the same.
- The following documents must be uploaded as the proof of aforesaid qualification:
 - All years Mark sheets including supplementary mark sheets, if any of bachelor degree in Homoeopathy from a recognized University or Institute as included in the Second Schedule of the Homoeopathy Central Council Act, 1973 along with passed certificate.
 - Attempt/Chance Certificate: There is no separate field to upload attempt/chance certificate. Candidates need to upload it along with mark sheets and passed certificate of bachelor degree in Homoeopathy from a recognized University or Institute as included in the Second Schedule of the Homoeopathy Central Council Act, 1973.
 - Candidates are requested to generate a single running PDF file containing all years Mark sheets including supplementary mark sheets, if any of bachelor degree in Homoeopathy from a recognized University or Institute as included in the Second Schedule of the Homoeopathy Central Council Act, 1973 along with passed certificate and Attempt/Chance Certificate, and then upload the documents in the "Upload Mark sheet" space provided for the same.

3. Marks obtained (IN ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS) in bachelor degree in Homoeopathy from a recognized University or Institute as included in the Second Schedule of the Homoeopathy Central Council Act, 1973, to be filled in the space for "Marks Obtained" (all years) and grand total of full marks in respect of ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS to be filled in the space for "Full Marks" (all years).

4. In the column "Additional Attempt", candidates are requested to put the exact number of additional attempt(s) in obtaining the Bachelor degree in Homoeopathy, as reflected in their Attempt/ Chance Certificate.

NOTE:

Marks deduction per additional attempt: 0.5 marks per additional attempt.

Maximum deduction of marks for additional attempt will be 05 marks for 10 or more additional attempts.

II. Post Graduate qualification in Homoeopathy of a recognized University:

1. Candidates are requested to upload all years' Mark Sheets including supplementary mark sheets, if any, along with passed certificate of Post Graduate qualification in Homoeopathy of a recognized University in the space provided for the same.

2. The following documents must be uploaded as the proof of aforesaid qualification:

- All years Mark sheets including supplementary mark sheets, if any of Post Graduate qualification in Homoeopathy of a recognized University along with passed certificate.
- Attempt/Chance Certificate: There is no separate field to upload attempt/chance certificate. Candidates need to upload it along with mark sheets and passed certificate of Post Graduate qualification in Homoeopathy of a recognized University.
- Candidates are requested to generate a single running PDF file containing all years Mark sheets including supplementary mark sheets, if any of Post Graduate qualification in Homoeopathy of a recognized University along with passed certificate and Attempt/Chance Certificate, and then upload the documents in the "Upload Mark sheet" space provided for the same.

3. Marks obtained (IN ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS) in Post Graduate qualification in Homoeopathy of a recognized University, to be filled in the space for "Marks Obtained" (all years) and grand total of full marks in respect of ALL TOTAL CORRESPONDING SUBJECTS/ PAPERS to be filled in the space for "Full Marks" (all years).

4. In the column "Additional Attempt", candidates are requested to put the exact number of additional attempt(s) in obtaining the Post Graduate qualification in Homoeopathy, as reflected in their Attempt/ Chance Certificate.

NOTE:

Marks deduction per additional attempt: 0.5 marks per additional attempt.

Maximum deduction of marks for additional attempt will be 05 marks for 10 or more additional attempts.

III. (a) Ph.D. in Homoeopathy:

1. Candidates are requested to upload relevant documents related to awarding of **Ph.D. in Homoeopathy** in the space provided for the same.

2. Candidates must upload relevant documents generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same.

3. Candidates are requested to input 100 marks in "Marks obtained" column and "100" marks in "Full marks" column while filling up in the space for " *Ph.D. in Homoeopathy* ".

4. It is stated that the aforementioned qualification is NOT MANDATORY.

5. In the column "Additional Attempt", candidates are requested to put "No" as no deduction of marks is there for additional attempt.

OR

(b) Research experience in Homoeopathy:

1. Candidates are requested to upload relevant documents of **Research experience in Homoeopathy** in the space provided for the same.

2. Candidates must upload relevant documents generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same, i.e., In case a candidate has more than one year of Research experience in Homoeopathy, the same may be converted into a single running pdf file and uploaded in the relevant space.

3. Candidates are requested to input 100 marks in "Full marks" column while filling up in the space for aforesaid qualification.

In case he/she has at least 01 (one) year of Research experience, he/she has to put 20 (twenty) marks in the "Marks obtained" column.

Likewise in case of at least 02 (two) years of Research experience, 40 (forty) marks; for at least 03(three) years of Research experience, 60 (sixty) marks; for at least 04(four) years of Research experience, 80 (eighty) marks and for at least 05 (five) or more years of Research experience, 100 (one hundred) marks should be mentioned in the "Marks obtained" column.

Note:

One (01) mark for one completed year of Research experience in Homoeopathy will be awarded subject to maximum of five (05) marks for five or more years of Research experience in Homoeopathy.

4. It is stated that the aforementioned qualification is NOT MANDATORY.

5. In the column "Additional Attempt", candidates are requested to put "No" as no deduction of marks is there for additional attempt.

OR

(c) Publication works in Homoeopathy (in Indexed Journal):

1. Candidates are requested to upload relevant documents of **Publication works in Homoeopathy (in Indexed Journal)** in the space provided for the same.

2. Candidates must upload relevant documents generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same, i.e., In case a candidate has more than one Publication(s) works in Homoeopathy (in Indexed Journal), the same may be converted into a single running pdf file and uploaded in the relevant space.

3. Candidates are requested to input 100 marks in "Full marks" column while filling up in the space for aforesaid qualification.

In case he/she has 01 (one) Publication, he/she has to put 20 (twenty) marks in the "Marks obtained" column.

Likewise in case of 02 (two) Publication(s), 40 (forty) marks, for 03(three) Publication(s), 60 (sixty) marks, for 04(four) Publication(s), 80 (eighty) marks and for 05 (five) or more Publication(s), 100 (one hundred) marks should be mentioned in the "Marks obtained" column .

This may be noted that Publication(s) are to be related to Publication works in Homoeopathy in Indexed Journal, as mentioned above.

Note:

One (01) mark per publication will be awarded subject to maximum of five (05) marks for five or more Publication works in Homoeopathy in Indexed Journal

4. It is stated that the aforementioned qualification is NOT MANDATORY.

5. In the column "Additional Attempt", candidates are requested to put "No" as no deduction of marks is there for additional attempt.

IV. Candidates must be registered either in Part 'A' of the State Register of Homoeopathic Medical Practitioners maintained by the Council of Homoeopathic Medicine, West Bengal or in Part -I of the Central Register maintained by the Central Council of Homoeopathy:

1. Candidate must be registered ON OR BEFORE THE LAST DATE OF SUBMISSION OF APPLICATIONS either in Part 'A' of the State Register of Homoeopathic Medical Practitioners maintained by the Council of Homoeopathic Medicine, West Bengal or in Part -I of the Central Register maintained by the Central Council of Homoeopathy and should fill up in specified space provided for the same.
2. Candidates are requested to input "100" marks in " Marks obtained " column and "100" marks in " Full marks" column while filling up the field, i.e., **Candidates must be registered either in Part 'A' of the State Register of Homoeopathic Medical Practitioners maintained by the Council of Homoeopathic Medicine, West Bengal or in Part -I of the Central Register maintained by the Central Council of Homoeopathy.** No marks will be allotted for uploading the aforesaid certificate though uploading the same is **MANDATORY** for all.
3. Candidates must upload relevant documents generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same.
4. In the column "Additional Attempt", candidates are requested to put "No" as no deduction of marks is there for additional attempt.

N.B:

a) Conversion sheet is mandatory to be uploaded along with mark sheets in a single running PDF file, where marks is given in grade pattern. Candidature will be rejected if the candidate fails to upload conversion sheet in case of marks is given in Grade Pattern.

b) Candidates must upload relevant documents generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same.

Requisites for Experience:

I. 10 (ten) years' experience as teacher or Homoeopathic Medical Officer in a recognized Homoeopathic Institution/ Hospital including not less than 5 (five) years' Administrative experience:

1. The candidates possessing the relevant experience must select YES option (Radio Button) in the Experience section.

2. The experience certificate must be issued by the Head of the Homoeopathic Institution/ Hospital where the candidate has worked.
3. Candidates possessing more than 01(one) experience certificate should click “**ADD ROW**” button to provide the information of multiple experience certificates.
4. For each row, candidates must upload relevant documents, regarding experience generating a single pdf file or jpeg/jpg/png format with high resolution in the space specified for the same.
5. Tenure of any experience should be taken upto the last date of submission of application.
6. It is stated that the aforementioned experience is MANDATORY.

J- Special Provision for SC/ ST/OBC/PWD(Persons with Disabilities):

Particulars and Certificates required:

(a) A candidate claiming to be S.C./S.T./O.B.C. must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below [vide the west Bengal SCs and STs (Identification) Act, 1994 and SCs /STs Welfare Department order No. 261-TW/EC/MR-103/94 dated with B.C.W. Deptt. Order No. 6320-BCH/MR-84/10 dated 24.09.2010]:

- In the District, the Sub-Divisional Officer of the Sub-Division concerned, and
- In Kolkata, District Welfare Officer, Kolkata & ex-officio Jt. Director, Backward Classes Welfare Deptt., Govt. of West Bengal [No.2420-BCW/MR-61/2012 (Pt.) dated 12.07.13.

No claim for being a member of the SC, ST and OBC, or a Person with Disability shall be entertained after submission of the application

(b) Persons with Disabilities (physically handicapped) must have a certificate from an appropriate Medical Board [vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

(c) The West Bengal Health Recruitment Board (WBHRB) may require such further proof or particulars from the candidates as it may consider necessary and may make enquiries regarding eligibility. Original Certificates relating to citizenship (by registration), age, qualifications, caste (SC/ST/OBC), Physical disability shall have to be submitted when the WBHRB asks for them. If any candidate fails to furnish any certificate or any other relevant document or information relating to his/her candidature within the time specified by the Board, his/her claim for allotment may be passed over without further reference to him/her.

- **Persons with Disabilities (physically handicapped)[40% and above] must have a certificate from an appropriate Medical Board [vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]**
- Age Relaxation of candidates applying against PWD reservation are as furnished below: In terms of Notification No. 746-SW/IA-02/11 Dt. 28.02.2011 of Women and Child Development and Social Welfare Deptt., Govt. of W.B., the upper age limit for recruitment of Physically Challenged Persons to State Govt. Services and Posts or otherwise shall be 45 years provided they are otherwise suitable and possess the qualifications and capacity to perform duties and responsibilities attached to the post concerned, read with Finance (Audit) Department G.O. No. 10517-F, Dated 02.12.1980.
- Further, on a clarification whether a physically handicapped person belonging to other Backward Classes should get age relaxation for direct recruitment either as handicapped person or as a member of other Backward Classes, it has been clarified vide Memorandum No. 703-BCW/MR-105/95, Dated 13.02.2001 of Backward Classes Welfare Department, Govt. of West Bengal that a candidate shall be allowed relaxation in age limit either as a physically handicapped person or as a member of other Backward Classes whichever is advantageous to him/her.

- It is hereby informed that for the said advertisement such SC/ST/OBC-A/OBC-B/PWD candidates can also avail age relaxation even if vacancies against SC/ST/OBC-A/OBC-B/PWD categories are not available.
- It is further stated that the candidates who avail age relaxation as SC/ST/OBC-A/OBC-B/PWD candidates may be considered in the UR category of posts according to merit.

K- Instruction to the candidate:

- DEPARTMENTAL CANDIDATES ARE ELIGIBLE FOR THE POST.
- Mere empanelment shall not confer any right to be recommended and/ or appointed.
- Candidates must fulfil the essential qualification at the time of submission of application. No degree or experience certificate issued after the last date of submission of application will be considered.
- In the event, the last date of submission of online application is extended for whatsoever may be the reason, no particulars and certificates and/ or qualification (either essential or desirable) accrued during such extended period, shall be accepted.
- Candidate has to upload all the relevant documents (wherever applicable), preparing a single pdf file or take snap shots of all the relevant documents preparing a single image of jpeg/ png format with high resolution while applying in the website. Candidates are requested to upload the relevant documents in legible and readable format in the space provided for the same. If any document is uploaded in the space provided for the other one, the candidature may be rejected.
- Scanning of original copy of all the relevant documents will be taken into consideration.
- Candidate has to be careful that all the words/ marks in the uploaded documents shall be readable clearly, otherwise such uploaded documents will not be accepted and candidature may be rejected.
- Short listing of candidates may be made before the Interview on the basis of academic scores OR on the basis of written test (if decided later) or both. The marks distribution pattern may be changed if written test is conducted for the above-mentioned post.
- Applications received after the scheduled date and time for submission of application will be rejected.

- Address Proof: If Government ID Proof (i.e., Aadhaar Card/Voter Card/Driving License/Passport) is not available, then candidates may submit any certificate issued by the revenue office/ municipality/BDO Office/Panchayat Office as their present address.
- Photo: Recent colour front-facing passport size photograph with single colour background (60% of the photograph must be covered by face) must be uploaded.
- Signature: Full running signature in blue/black ball point pen on white blank sheet must be uploaded. No short signature/ initial will be entertained.
- No higher qualification without essential qualification shall be entertained.
- Candidates after uploading documents online may edit any information and upload documents till the last date of online submission. Every time a candidate has to log in and go through all the steps till final submission. No step can be skipped. Editing in any step may be done and other steps may be kept unchanged using the "SAVE" button in all the steps.
- **Edit Mode will remain active till final submission.**
- Clauses in the advertisements may be modified/added subsequently. In case of discrepancy, if any, decision of the Board will be final.
- Marks obtained in written examination, if held, may be considered while preparing merit list.
- Candidates are requested to follow the website of WBHRB regularly for further notice.
- Candidates are requested to be careful while filling in the information and uploading the documents. As the entire process is software based, sending documents through email or hardcopies cannot be uploaded. Hence such request cannot be entertained.
- Candidature of a candidate shall be rejected forthwith for any error in documents submitted/ information filled in by the concerned candidate.
- In case, any of the statement made in the application subsequently found to be false within the knowledge of the candidates- his/her candidature shall be liable to be cancelled, and even if appointed to

a post on the results of this examination his/her appointment shall be liable to be terminated. Wilful suppression of any material fact shall also be similarly dealt with.

- Candidates should take particular note that entries in their application submitted to the Board must be made correctly against all the items which shall be treated as final and **no alteration, addition or deletion in this regard shall be allowed after final submission of the application**. Application not duly filled in or found incomplete or defective in any respect or without fee shall be liable to rejection.
- Submission of more than one application is strictly forbidden.
- A candidate should note that his/her participation in the examination and/or interview process shall be deemed provisional subject to determination of his/her eligibility in all respects. If at any stage even after issuance of the letter of appointment a candidate is found in-eligible for admission to this Examination, his/her Candidature shall be cancelled without further reference to him/her.
- Canvassing: Any attempt on the part of candidate to enlist support for his/her application shall disqualify him/her for appointment.
- Applicants need to take print-out of the application form. Two copies have to be submitted at the time of the recruitment Process.

Note: - Candidates are advised in their own interest to apply using Online Application Form, much before the closing date and not to wait till the last date to avoid congestion on Web-Server on account of heavy load on website.

Applications received after the scheduled date and time for submission of application will be rejected.

This advertisement has been issued in terms of Recruitment Rules vide Notification No. HF/O/AYUSH/746/3H-158/09 Dated: Kolkata, the, 21st October,2010 read with notification no. HFW-31011/8/2018/586/2022, Date:-02.12.2022 of Government of West Bengal, Department of Health & Family Welfare (AYUSH Branch).

Date:07.03.2024

Sd/-
Secretary & Controller of Examinations
West Bengal Health Recruitment Board